

## CITY OF VALLEY FALLS

### Open Meeting

July 15, 2020

#### Open Meeting

The meeting was called to order by Mayor Lucy Thomas. Council members present were Mike Glissman, Salih Doughramaji, Connie Fridley, and Gary McKnight. Jennifer Ingraham was absent. Others present were Scott Heinen, Alex Darby, and Clarke Davis.

The minutes from the July 1, 2020 meeting were presented. Connie moved to approve. Gary seconded the motion. Motion carried. 4-0

#### **Petitions, Proclamations, Request, Complaints, Visitors, Etc.:**

##### **Public Comment:**

##### **Committee Reports:**

**Administrative:** Joe is working through CARES Act Funding applied by Counties. There is reimbursement opportunities for items related to COVID and grant money available through SPARKS program. Jefferson County has money distributed through the State of Kansas to localities in the county. Joe presented a draft list (list subject to change as Joe learns more about the program) of items and requested authorization from the Council to apply to the SPARKS program. Connie moves to authorize Joe to apply to the SPARKS program. Gary seconds the motion. Motion carried 4-0.

**Water/Sewer:** The repaired sewer pump is back.

\*Chad would like to order chemicals for the sewer pond to help break down the waste water. The cost is \$96 per 5gal bucket. Gary moves to approve. Salih seconds the motion. Motion carried 4-0.

**Streets/Alleys:** The motor blew in the Country clipper mower. Parts have been ordered to repair.

\*Chad and crew have sprayed the pond on Oak St. with some chemical treatment.

\*Chad and crew have started to pull the dead trees out around the ball fields on Maple St.

##### **Parks/Pool:**

##### **Fire board:**

**Police:** Marcus completed recording the presentation for the school's drivers ed program.

\*Marcus presented the design he has picked for the Explorer and has plans to get them ordered. There was no objection from the Council. There was a short discussion on making all vehicles uniform.

\*The department is currently working through several investigations.

##### **Public Relations:**

##### **VFEDC:**

**Swimming Pool:** Lori reports that the average daily attendance has been 93.

\*Public lessons started July 13, 2020

\*Lori is still working on getting the chemicals regulated. Contact will be made to the pool company for a review of the system.

\*The pool pump barring is going out. After contact was made to a pump company it was discovered that the pump was an in-door pump. The replacement cost is \$5,430. Our City guys can install it. Gary moves to replace the pump pending warranty coverage. Connie seconds the motion. Motion carried 4-0.

\*Closing date is August 16<sup>th</sup>. With school possibly extending past Labor Day Lori wanted to see what the Council thought about staying open longer. Connie moves to extend the pool closing date to Labor Day pending staff coverage. Gary seconds the motion. Motion carried 4-0.

**Old Business:** Alex Darby-PEC: Alex presented two separate contracts, one for sewer improvements and one for water upgrades. This is a part of the CBDG funding process. The water study is pretty much completed and will take less preliminary work. The sewer is just starting from ground zero and will need all the background/analysis work done at a cost close to \$130,000. There are still plans to apply for the USDA search

grants to get up to \$30,000 to help with the cost. The discussion was to not proceed on the sewer until we determine if we qualify for the search grant. Alex talked about working in different phases to get as many grant/funds as possible. It was unanimous around the table that this is something that needs to be done for both the water and the sewer system. Gary moves to approve Alex Darby's contract with PEC, to move forward with both water and sewer studies pending approval of the search grant, and to authorize Joe to apply for the search grant. Salih seconds the motion. Motion carried 4-0.

Meeting Structure: There was a brief discussion about changing the meeting structure to one time per month instead of two. Some thoughts thrown out were to have work sessions the first part of the month with more frequent committee meetings in between as well. Some concerns were time between meetings and the lack of face to face conversation. There was also concern shared on the length of the monthly meeting by eliminating one meeting. Topic tabled and discussion to continue.

Resolution for SPARK Funding: A resolution was presented to the Council as a requirement for the distribution of money from SPARK funding. Gary moves to adopt Resolution 2020-02. Mike seconds the motion. Motion carried 4-0.

**New Business:** FY2020 Budget Amendment: When preparing for the 2020 Budget last year it was discussed to place the Bond & Interest line item separate. The copy that the Department of Administration has on file does not include it as its own line item so a budget amendment is necessary to correct this for future years. Connie moves to approve the amended budget as presented. Gary seconds the motion. Motion carried 4-0.

FY2021 Budget for Publication: The 2021 budget was presented to the Council for review. Gary moves to approve the presented budget for publication. Mike seconds the motion. Motion carried 4-0.

Advance Life Insurance: Gary moves to approve the 2020 annual renewal of the \$10,000 Advance Life Insurance policy provided as a benefit for the full-time employees. Connie seconds the motion. Motion carried 4-0.

### EXECUTIVE SESSIONS

Gary moves to go into executive session at 8:30pm for 45 minutes for attorney consult to include Mayor, Council, City Attorney, and Administrator. Salih seconds the motion. Motion carried 4-0.

The Council returned to open session at 9:15pm with no action taken.

Gary moves to go into executive session at 9:15 for 15minutes to discussion a personnel matter and to include Mayor, Council, City Attorney, and Administrator. Salih seconds the motion. Motion carried 4-0.

The Council returned to open session at 9:30pm with no action taken.

### VOUCHERS

The Vouchers were presented. Mike moved to approve. Connie seconded the motion. Motion carried 4-0.

### ADJOURNMENT

Mike moved to adjourn the meeting. Gary seconds the motion. Motion carried 4-0.

ATTEST: \_\_\_\_\_  
April Herbster, City Clerk

APPROVED:-----  
Lucille Thomas, Mayor