



# City of Valley Falls

Established 1854

## City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to [cityadmin@valleyfalls.org](mailto:cityadmin@valleyfalls.org) before the meeting.

July 2, 2025, 6:30 PM  
Regular Meeting

### CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL - City Council and Staff

### PUBLIC COMMENTS & GUESTS:

*Public Comment Policy*

### CONSENT AGENDA:

1. Minutes - Regular Meeting of June 18, 2025
2. Minutes - Special Meeting of June 25, 2025
3. Administrator Report
4. Public Works Report
5. Police Department Report
6. Pool Report
7. Invoices & Financials
8. Walking Trail -No Update

### BUSINESS ITEMS:

1. Grasshopper Falls Day Event Permit - Council Approval
2. Ridin' with Rob Event Permit - Council Approval
3. Pool Free Swim on July 4<sup>th</sup> - Council Approval

### REPORTS:

Mayor

Fire District

City Council Comments/ Feedback/ Ideas

### ANNOUNCEMENTS/ COMMUNICATIONS:

- Independence Day - July 4<sup>th</sup> - City Offices Closed - Fireworks
- Donkey Baseball, Red, White & Classic Car Show/Burn Out Pit, - July 5<sup>th</sup>

### EXECUTIVE SESSION

- Non-elected personnel, K.S.A 75-4319 (b) 1

### ADJOURNMENT



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*City of*  
**VALLEY FALLS**

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*Incorporated May 17, 1869*

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## **PUBLIC COMMENT POLICY**

**This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.**

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.



# City of Valley Falls

Established 1854

## CITY OF VALLEY FALLS

June 18th 2025

### Meeting Minutes

The meeting was called to order at 6:30 p.m. by Mayor Jeanette Shipley.

**Council members present:** Dennis Tichenor, Brett Dallman, Kevin Loy, Bret Frakes, Jason Heinen

**Staff members present:** Wes Lanter (City Admin), Destiny Schrick (city clerk), Andrew Werring (City Attorney), Carrie Clark (Police Chief), Cody Spire (Police)

**Guest present:** Alex-PEC

#### **Consent Agenda**

Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

#### **Business Items**

Code Enforcement Committee appointment Timothy Durand, Kevin Loy made the motion, seconded by Dennis Tichenor 5-0 pass

Ordinance 5-303 update from United Telephone to Brightspeed Brett Dallman made the motion, seconded by Kevin Loy 5-0 pass

Ordinance adopting Corps of Engineers rules and regulations, Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

Red, White, and Classic car show July 5<sup>th</sup>. Block Broadway and waive permit fee. Kevin Loy made the motion, seconded by Dennis Tichenor 5-0 pass

Barns Contract Approval Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass

#### **Executive Session**

Property Acquisition Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass. Open session will resume at 7:40pm. Open session resumed at 7:40pm no action taken

#### **Adjournment**

Dennis Tichenor made the motion, seconded by Kevin Loy 5-0 pass. Meeting ended at 7:45pm

APPROVED: \_\_\_\_\_  
Jeanette Shipley, Mayor

Attest: \_\_\_\_\_  
Destiny Schrick, City Clerk



# City of Valley Falls

Established 1854

## CITY OF VALLEY FALLS June 25th 2025

### Special Meeting Minutes

The meeting was called to order at 5:00 p.m. by Mayor Jeanette Shipley.

**Council members present:** Dennis Tichenor, Brett Dallman, Kevin Loy, Jason Heinen, Bret Frakes

**Staff members present:** Carolyn Clark (Chief of Police), Wes Lanter (City Admin), Destiny Schrick (city clerk), Andrew Werring (City Attorney)

**Guest present:** Robert Taylor

#### **Executive Session**

Kevin Loy made the motion, seconded by Dennis Tichenor 5-0 pass. Open session will resume at 6:02pm

Open session resumed at 6:02 pm no action taken

#### **Adjournment**

Kevin Loy made the motion, seconded by Brett Dallman 5-0 pass. Meeting ended at 6:05pm

APPROVED: \_\_\_\_\_  
Jeanette Shipley, Mayor

Attest: \_\_\_\_\_  
Destiny Schrick, City Clerk



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# *City of* VALLEY FALLS

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*Incorporated May 17, 1854*

## **City Administrator Report City Council July 2, 2025**

### **Daily Operations:**

- Assist Citizens with service payments & questions.
- Citizen Notification System—No Update.
- Working on grant documentation for grants currently in progress.
  - a. SS4A— Close-out process.
  - b. Submitted the SS4A Grant 2025 Application
  - c. Submitted the Build Kanas Grant 2025 Application
  - d. Waiting for notification on CDBG Sewer Grant Award.
- Working on year-end procedures and the close-out process for 2024 financials.
  - a. I will start submitting Audit Documentation once 2024 is closed out. This has been delayed due to the gWorks transition.
- gWorks—We went live on the gWorks hub on January 23rd. However, we are still working through some issues with the system.
  - a. I am still working on the 2024 Financials and Budget so that I can begin submitting audit documentation. The programming team is working to resolve this issue.
  - b. The ability to print budget reports has been repaired.
  - c. gWorks has been working on the 2024 Financials they are much closer to correct figures but still not complete. I will update when completed.
- Work Comp Audit – I will complete the work comp audit as soon as gWorks has updated our 2024 data.
- Spring Line—The 4” Meter has been delivered. PW will get it installed.
- Light Pole Banners – No Update from Chamber of Commerce.
- I have started the 2026 Budget process. The council will host their RNR hearing at the next council meeting on July 16<sup>th</sup>.
- The KDHE Water audit was completed on June 4<sup>th</sup>. We received 3 Deficiencies: Cattails on the Waste pond north of the water treatment plant, Valve Exercising program documentation, and Documentation on backflow devices at three facilities in Valley Falls. Corrections have been sent to KDHE on Thursday June 26<sup>th</sup>.
- Coordinate Sewer Collapse Repair on Broadway.
- A meeting was scheduled with the Corps of Engineers and Ball Association on June 26<sup>th</sup> at 8:15 am to discuss improvements. They are planning on updating the softball field with a fence and backstop. This will not need a real estate package. They are approved to move forward under the maintenance procedure.

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#### **CITY OFFICE**

417 Broadway • Valley Falls, Kansas 66088-1200  
Phone 785-945-6612 • Fax 785-945-3341

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*City of*  
**VALLEY FALLS**

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*Incorporated May 17, 1869*

**Public Works Report**  
**July 2, 2025**

**Water**

- Trees have been cut out along the fence line at the water plant.
- Collaborated with Richard, our IT specialist, to repair the Danfoss VFD.

**Sewer**

- Completed repairs on the sewer main along Broadway Street.

**Streets**

- Continued street sweeping throughout town as time permits.
- Cold-patched Oak Street from K16 to 19th Street.

**Other Activities**

- Completed the deck construction behind City Hall.
- Removed tree limbs blocking the one-way sign near the pool.
- Sprayed Broadway Street and Frazier Street for weed control.
- Weeded and sprayed the area behind City Hall.
- Removed the loader from the city's tractor; the tractor has been delivered to the shop in Nortonville for repairs.



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**Police Department Report**  
**July 2, 2025**

- KHP conducted an on-site audit of the KCJIS system at the Police Department. There were a few violations where officers and I had entered our names incorrectly on the requests. These violations were addressed and corrected while the KHP auditor was onsite. Another violation, which involved the restricted access area, was corrected before the auditor's arrival. The auditor will send a formal letter documenting the violations, noting that the Police Department has corrected them and that we are now in compliance with the KHP requirements.
- Yearly firearms qualifications conducted by Officer Cary Brosa
- Working with a few businesses in town, like The Elevator or Havana's, to start distributing patrol car magnets. If an officer offers a magnet to someone in the community, it's for recognizing a good deed or obeying a simple traffic law.



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# City of VALLEY FALLS

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*Incorporated May 17, 1869*

## **Pool Report July 2, 2025**

- Number of attendance June 1-29 =3504, **Average per day =121**
- **Swim lessons:**
  - Public swimming lessons ended Friday, June 27th. 73 students over the three sessions. Due to the rain, we had to reschedule a day of lessons to end on Friday instead of Thursday.
  - June preschool class ended Sunday, June 29th. Due to the weather, there were several cancellations. There were 11 enrolled.
  - Chipping away at the private lesson spreadsheet. Several still need to be scheduled. Not accepting any more registrations.
  - The one week of evening lessons starts July 7-11 at 6:30. The pool will close a half hour early for 5 days for lessons. Levels 1, 2, and 3 are full with over 10 participants in each level. Many instructors will be needed.
- **Water aerobics** - hired Staci Wittenberg, Ozawie, to teach water aerobics on Tuesday and Thursday evenings at \$10 an hour. I'm unable to keep up on the swimming lesson and guard schedule to get the class started and keep it going. Many people have been asking about the class. First class was June 26th. She had 11 people.
- **Adult Swim:** This is Monday through Friday from 12 to 12:45. On average, 4 people attend, and a few use the water aerobic equipment. This time is also used for private lessons.
- **Concession stand-**
  - Adding the cheese machine seems to have added business. Sold out of the pretzels purchased from the PTO.
  - When both microwaves are popping popcorn, we pop a fuse; #24. This shuts down all electricity for the office/concession stand. The computer has to be restarted. Now that we know, we are avoiding making popcorn in both microwaves simultaneously.
  - The Oreo ice cream sandwiches are the hit this summer.
- **July 4<sup>th</sup>** - On July 4th, we are planning a free swim. The signs are up. We may have a concession stand special. Would like to have a drawing or something to promote swimming. No collection can has been placed at the pool to collect donations for fireworks like in past years.
- **Pool Parties:**
  - June 5, one to be held Monday (30th)
  - July- currently scheduled 9 parties
  - August- 2 scheduled.
- **Other:**
  - Potholes forming in the parking lot. Several places hold water after it rains.
  - The staff meeting will be this Tuesday. We are continuing to practice skills and review procedures. Eventually, we would like to identify an employee of the week based on good communications, feedback from patrons, saves, etc.
  - Due to strong winds, guard umbrellas will need to be replaced soon, but they can be used until they no longer provide shade.





# City of Valley Falls

Established 1854

COUNCIL MEETING DATE: July 2, 2025

INVOICES IN THE TOTAL AMOUNT OF: \$38,502.15

APPROVED:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just and correct and that the amount therein is actually due and owing according to law.

Approved by:

\_\_\_\_\_  
City Administrator

Subscribed and sworn to before me this \_\_\_\_\_ day of July 2025

\_\_\_\_\_  
City Clerk

# Claims Report

Period: 06/19/2025 To 07/02/2025

| Vendor Name                           | References    | Invoice Amount | Transaction # | Date       |
|---------------------------------------|---------------|----------------|---------------|------------|
| SPECIAL HWY & STREETS - 300           |               |                |               |            |
| STREET - 140                          |               |                |               |            |
| CONTRACTUAL 300-140-5190              |               |                |               |            |
| Complete Pavement Maintenance         | Mulberry      | \$ 3,600.00    | 24332         | 06/29/2025 |
| Complete Pavement Maintenance         | Linn          | \$ 6,000.00    | 24332         | 06/29/2025 |
| Complete Pavement Maintenance         | 16th          | \$ 1,200.00    | 24332         | 06/29/2025 |
| Complete Pavement Maintenance         | Sycamore      | \$ 6,000.00    | 24332         | 06/29/2025 |
| Complete Pavement Maintenance         | Walnut        | \$ 3,600.00    | 24332         | 06/29/2025 |
| Complete Pavement Maintenance         | Broadway      | \$ 1,200.00    | 24332         | 06/29/2025 |
| GL Account Total - CONTRACTUAL        |               | \$ 21,600.00   |               |            |
| Department Total - STREET             |               | \$ 21,600.00   |               |            |
| Fund Total - SPECIAL HWY & STREETS    |               | \$ 21,600.00   |               |            |
| GENERAL FUND - 100                    |               |                |               |            |
| STREET - 140                          |               |                |               |            |
| COMMODITIES 100-140-5180              |               |                |               |            |
| AMAZON                                | Amazon        | \$ 408.88      |               | 06/25/2025 |
| HEINEN REPAIR SERVICE, Inc            | Heinen Repair | \$ 144.26      | 24329         | 06/29/2025 |
| GL Account Total - COMMODITIES        |               | \$ 553.14      |               |            |
| CONTRACTUAL 100-140-5190              |               |                |               |            |
| PEC                                   | SS4A Grant    | \$ 993.75      | 24326         | 06/29/2025 |
| GL Account Total - CONTRACTUAL        |               | \$ 993.75      |               |            |
| EQUIPMENT/UNIFORMS 100-140-5130       |               |                |               |            |
| BILL MCCOY                            | McCoyBoots    | \$ 24.68       | 24333         | 06/29/2025 |
| GL Account Total - EQUIPMENT/UNIFORMS |               | \$ 24.68       |               |            |
|                                       |               |                |               |            |

|   |                     |             |       |            |
|---|---------------------|-------------|-------|------------|
| Department Total - STREET                 |                     | \$ 1,571.57 |       |            |
| PARKS - 150                               |                     |             |       |            |
| FACILITIES MAINTENANCE 100-150-5150       |                     |             |       |            |
| AMAZON                                    | Amazon              | \$ 59.99    |       | 06/25/2025 |
| GL Account Total - FACILITIES MAINTENANCE |                     | \$ 59.99    |       |            |
| Department Total - PARKS                  |                     | \$ 59.99    |       |            |
| POLICE - 120                              |                     |             |       |            |
| COMMODITIES 100-120-5180                  |                     |             |       |            |
| AMAZON                                    | Amazon              | \$ 269.59   |       | 06/25/2025 |
| GL Account Total - COMMODITIES            |                     | \$ 269.59   |       |            |
| UTILITIES AND PHONE 100-120-5140          |                     |             |       |            |
| GIANT COMMUNICATIONS                      | Giant               | \$ 84.02    | 24331 | 06/29/2025 |
| GL Account Total - UTILITIES AND PHONE    |                     | \$ 84.02    |       |            |
| CONTRACTUAL 100-120-5190                  |                     |             |       |            |
| MOTOROLA SOLUTIONS INC                    | In-Car video system | \$ 1,980.00 | 24327 | 06/29/2025 |
| GL Account Total - CONTRACTUAL            |                     | \$ 1,980.00 |       |            |
| Department Total - POLICE                 |                     | \$ 2,333.61 |       |            |
| POOL - 160                                |                     |             |       |            |
| COMMODITIES 100-160-5180                  |                     |             |       |            |
| AMAZON                                    | Amazon              | \$ 192.75   |       | 06/25/2025 |
| VFW POST 3084                             | Flag                | \$ 20.00    | 24324 | 06/29/2025 |
| GL Account Total - COMMODITIES            |                     | \$ 212.75   |       |            |
| EQUIPMENT/UNIFORMS 100-160-5130           |                     |             |       |            |
| AMAZON                                    | Amazon              | \$ 9.99     |       | 06/25/2025 |
| GL Account Total - EQUIPMENT/UNIFORMS     |                     | \$ 9.99     |       |            |
| UTILITIES AND PHONE 100-160-5140          |                     |             |       |            |
| GIANT COMMUNICATIONS                      | Giant               | \$ 84.02    | 24331 | 06/29/2025 |
| GL Account Total - UTILITIES AND PHONE    |                     | \$ 84.02    |       |            |
| Department Total - POOL                   |                     | \$ 306.76   |       |            |
| ADMINISTRATION - 110                      |                     |             |       |            |
|   |                     |             |       |            |

|  |                  |             |       |            |
|--|------------------|-------------|-------|------------|
| UTILITIES AND PHONE 100-110-5140       |                  |             |       |            |
| GIANT COMMUNICATIONS                   | Giant            | \$ 84.01    | 24331 | 06/29/2025 |
| GL Account Total - UTILITIES AND PHONE |                  | \$ 84.01    |       |            |
| Department Total - ADMINISTRATION      |                  | \$ 84.01    |       |            |
| LIABILITIES - 050                      |                  |             |       |            |
| KPERs PAYABLE 100-050-2040             |                  |             |       |            |
| KPERs457                               | Payroll Run      | \$ 85.00    |       | 06/30/2025 |
| KPERs                                  | Payroll Run      | \$ 1,110.31 |       | 06/30/2025 |
| GL Account Total - KPERs PAYABLE       |                  | \$ 1,195.31 |       |            |
| INSURANCE PAYABLE 100-050-2050         |                  |             |       |            |
| AFLAC CAFETERIA                        | Payroll Run      | \$ 91.52    |       | 06/30/2025 |
| GL Account Total - INSURANCE PAYABLE   |                  | \$ 91.52    |       |            |
| FEDERAL W/H PAYABLE 100-050-2010       |                  |             |       |            |
| EFTPS                                  | Payroll Run      | \$ 558.82   |       | 06/30/2025 |
| GL Account Total - FEDERAL W/H PAYABLE |                  | \$ 558.82   |       |            |
| FICA PAYABLE 100-050-2020              |                  |             |       |            |
| EFTPS                                  | Payroll Run      | \$ 2,807.28 |       | 06/30/2025 |
| GL Account Total - FICA PAYABLE        |                  | \$ 2,807.28 |       |            |
| STATE W/H PAYABLE 100-050-2030         |                  |             |       |            |
| KSDOR PAYROLL                          | Payroll Run      | \$ 299.04   |       | 06/30/2025 |
| GL Account Total - STATE W/H PAYABLE   |                  | \$ 299.04   |       |            |
| Department Total - LIABILITIES         |                  | \$ 4,951.97 |       |            |
| Fund Total - GENERAL FUND              |                  | \$ 9,307.91 |       |            |
| WATER UTILITY - 720                    |                  |             |       |            |
| WATER - 720                            |                  |             |       |            |
| COMMODITIES 720-720-5180               |                  |             |       |            |
| AMAZON                                 | Amazon           | \$ 77.87    |       | 06/25/2025 |
| SCHULTE SUPPLY                         | Fiberglass poles | \$ 499.00   | 24325 | 06/29/2025 |
| GL Account Total - COMMODITIES         |                  | \$ 576.87   |       |            |
| UTILITIES AND PHONE 720-720-5140       |                  |             |       |            |
| GIANT COMMUNICATIONS                   | Giant            | \$ 84.02    | 24331 | 06/29/2025 |

|  |             |                    |       |            |
|--|-------------|--------------------|-------|------------|
| KANSAS GAS                                       | Gas         | \$ 105.43          |       | 06/24/2025 |
| <b>GL Account Total - UTILITIES AND PHONE</b>    |             | <b>\$ 189.45</b>   |       |            |
| EQUIPMENT/UNIFORMS 720-720-5130                  |             |                    |       |            |
| BILL MCCOY                                       | McCoyBoots  | \$ 24.69           | 24333 | 06/29/2025 |
| <b>GL Account Total - EQUIPMENT/UNIFORMS</b>     |             | <b>\$ 24.69</b>    |       |            |
| FACILITIES MAINTENANCE 720-720-5150              |             |                    |       |            |
| HAWKINS  | chlorine x5 | \$ 50.00           | 24330 | 06/29/2025 |
| <b>GL Account Total - FACILITIES MAINTENANCE</b> |             | <b>\$ 50.00</b>    |       |            |
| CONTRACTUAL 720-720-5190                         |             |                    |       |            |
| MIDWEST OFFICE TECHNOLOGY                        | Copier      | \$ 108.48          | 24328 | 06/29/2025 |
| <b>GL Account Total - CONTRACTUAL</b>            |             | <b>\$ 108.48</b>   |       |            |
| <b>Department Total - WATER</b>                  |             | <b>\$ 949.49</b>   |       |            |
| LIABILITIES - 050                                |             |                    |       |            |
| KPERS PAYABLE 720-050-2040                       |             |                    |       |            |
| KPERS457   | Payroll Run | \$ 20.00           |       | 06/30/2025 |
| KPERS  | Payroll Run | \$ 626.94          |       | 06/30/2025 |
| <b>GL Account Total - KPERS PAYABLE</b>          |             | <b>\$ 646.94</b>   |       |            |
| INSURANCE PAYABLE 720-050-2050                   |             |                    |       |            |
| AFLAC CAFETERIA                                  | Payroll Run | \$ 55.34           |       | 06/30/2025 |
| <b>GL Account Total - INSURANCE PAYABLE</b>      |             | <b>\$ 55.34</b>    |       |            |
| FEDERAL W/H PAYABLE 720-050-2010                 |             |                    |       |            |
| EFTPS  | Payroll Run | \$ 205.70          |       | 06/30/2025 |
| <b>GL Account Total - FEDERAL W/H PAYABLE</b>    |             | <b>\$ 205.70</b>   |       |            |
| FICA PAYABLE 720-050-2020                        |             |                    |       |            |
| EFTPS  | Payroll Run | \$ 577.60          |       | 06/30/2025 |
| <b>GL Account Total - FICA PAYABLE</b>           |             | <b>\$ 577.60</b>   |       |            |
| STATE W/H PAYABLE 720-050-2030                   |             |                    |       |            |
| KSDOR PAYROLL                                    | Payroll Run | \$ 107.33          |       | 06/30/2025 |
| <b>GL Account Total - STATE W/H PAYABLE</b>      |             | <b>\$ 107.33</b>   |       |            |
| <b>Department Total - LIABILITIES</b>            |             | <b>\$ 1,592.91</b> |       |            |
| <b>Fund Total - WATER UTILITY</b>                |             | <b>\$ 2,542.40</b> |       |            |

|  |             |             |       |            |  |
|--|-------------|-------------|-------|------------|--|
| SEWER UTILITY - 730                    |             |             |       |            |  |
| SEWER - 730                            |             |             |       |            |  |
| UTILITIES AND PHONE 730-730-5140       |             |             |       |            |  |
| GIANT COMMUNICATIONS                   | Giant       | \$ 84.02    | 24331 | 06/29/2025 |  |
| KANSAS GAS                             | Gas         | \$ 105.43   |       | 06/24/2025 |  |
| GL Account Total - UTILITIES AND PHONE |             | \$ 189.45   |       |            |  |
| EQUIPMENT/UNIFORMS 730-730-5130        |             |             |       |            |  |
| BILL MCCOY                             | McCoyBoots  | \$ 24.69    | 24333 | 06/29/2025 |  |
| GL Account Total - EQUIPMENT/UNIFORMS  |             | \$ 24.69    |       |            |  |
| Department Total - SEWER               |             | \$ 214.14   |       |            |  |
| LIABILITIES - 050                      |             |             |       |            |  |
| KPERs PAYABLE 730-050-2040             |             |             |       |            |  |
| KPERs457                               | Payroll Run | \$ 20.00    |       | 06/30/2025 |  |
| KPERs                                  | Payroll Run | \$ 626.93   |       | 06/30/2025 |  |
| GL Account Total - KPERs PAYABLE       |             | \$ 646.93   |       |            |  |
| INSURANCE PAYABLE 730-050-2050         |             |             |       |            |  |
| AFLAC CAFETERIA                        | Payroll Run | \$ 55.34    |       | 06/30/2025 |  |
| GL Account Total - INSURANCE PAYABLE   |             | \$ 55.34    |       |            |  |
| FEDERAL W/H PAYABLE 730-050-2010       |             |             |       |            |  |
| EFTPS                                  | Payroll Run | \$ 205.71   |       | 06/30/2025 |  |
| GL Account Total - FEDERAL W/H PAYABLE |             | \$ 205.71   |       |            |  |
| FICA PAYABLE 730-050-2020              |             |             |       |            |  |
| EFTPS                                  | Payroll Run | \$ 577.50   |       | 06/30/2025 |  |
| GL Account Total - FICA PAYABLE        |             | \$ 577.50   |       |            |  |
| STATE W/H PAYABLE 730-050-2030         |             |             |       |            |  |
| KSDOR PAYROLL                          | Payroll Run | \$ 107.32   |       | 06/30/2025 |  |
| GL Account Total - STATE W/H PAYABLE   |             | \$ 107.32   |       |            |  |
| Department Total - LIABILITIES         |             | \$ 1,592.80 |       |            |  |
| Fund Total - SEWER UTILITY             |             | \$ 1,806.94 |       |            |  |
| WATER RESERVE - 721                    |             |             |       |            |  |
| WATER - 720                            |             |             |       |            |  |

|                                |           |              |       |            |
|--------------------------------|-----------|--------------|-------|------------|
| CONTRACTUAL 721-720-5190       |           |              |       |            |
| WERRING LAW LLC                | City Lake | \$ 3,244.90  | 24323 | 06/29/2025 |
| GL Account Total - CONTRACTUAL |           | \$ 3,244.90  |       |            |
| Department Total - WATER       |           | \$ 3,244.90  |       |            |
| Fund Total - WATER RESERVE     |           | \$ 3,244.90  |       |            |
| Report Total                   |           | \$ 38,502.15 |       |            |

# Treasurer Report

Calendar : 07-2025, Fiscal : 07-2025

| Fund # | Fund Name             | Beginning Balance | Received | Disbursed | Change in Liabilities | Ending Balance  |
|--------|-----------------------|-------------------|----------|-----------|-----------------------|-----------------|
| 100    | GENERAL FUND          | \$ 152,567.18     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 152,567.18   |
| 120    | Police Donations      | \$ 380.00         | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 380.00       |
| 125    | DIVERSION FUND        | \$ 1,350.00       | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 1,350.00     |
| 126    | Court Bond            | \$ 500.00         | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 500.00       |
| 150    | Parks & Recreation    | \$ 11,769.10      | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 11,769.10    |
| 160    | POOL RESERVE          | \$ 1,389.79       | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 1,389.79     |
| 200    | CAPITAL IMPROVEMENT   | \$ 31,608.18      | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 31,608.18    |
| 300    | SPECIAL HWY & STREETS | \$ 94,737.91      | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 94,737.91    |
| 400    | EQUIPMENT RESERVE     | \$ 94,052.71      | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 94,052.71    |
| 500    | BOND & INTEREST       | \$ 448,547.66     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 448,547.66   |
| 600    | RHID                  | \$ 186,551.96     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 186,551.96   |
| 720    | WATER UTILITY         | \$ 101,454.21     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 101,454.21   |
| 721    | WATER RESERVE         | \$ 63,854.44      | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 63,854.44    |
| 730    | SEWER UTILITY         | \$ 150,959.37     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 150,959.37   |
| 731    | SEWER RESERVE         | \$ 176,733.20     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 176,733.20   |
| 740    | SOLID WASTE (TRASH)   | \$ 137,871.63     | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 137,871.63   |
| 790    | INSURANCE RESERVE     | \$ 0.00           | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 0.00         |
| Total  |                       | \$ 1,654,327.34   | \$ 0.00  | \$ 0.00   | \$ 0.00               | \$ 1,654,327.34 |



|                           |  |
|---------------------------|--|
| <b>Report Title</b>       | <b>Budget Report - Revenue &amp; Expense</b> |
| <b>Calendar : 07-2025</b> | <b>Fiscal : 07-2025</b>                      |

| GL Account #           | GL Account Name           | Budget              | Month To Date Balance | Year To Date Balance | % Expended/Received | Unexpended/Uncollected |
|------------------------|---------------------------|---------------------|-----------------------|----------------------|---------------------|------------------------|
| <b>General Revenue</b> |                           |                     |                       |                      |                     |                        |
| 100-100-4000           | AD VALOREM PROPERTY TAX   | \$246,119.00        | \$0.00                | \$218,185.96         | 88.70%              | \$27,933.04            |
| 100-100-4010           | MOTOR VEHICLE TAX         | \$20,990.00         | \$0.00                | \$12,432.45          | 59.20%              | \$8,557.55             |
| 100-100-4020           | RECREATION TAX            | \$372.00            | \$0.00                | \$233.16             | 62.70%              | \$138.84               |
| 100-100-4030           | 16/20 TRUCKS              | \$53.00             | \$0.00                | \$1,569.53           | 2961.40%            | (\$1,516.53)           |
| 100-100-4040           | DELINQUENT PERSONAL TAX   | \$4,500.00          | \$0.00                | \$2,891.94           | 64.30%              | \$1,608.06             |
| 100-100-4050           | SALES TAX                 | \$275,000.00        | \$0.00                | \$122,390.02         | 44.50%              | \$152,609.98           |
| 100-100-4060           | LIQUOR TAX                | \$12,000.00         | \$0.00                | \$6,818.20           | 56.80%              | \$5,181.80             |
| 100-100-4068           | IN LIEU OF TAXES          | \$6,000.00          | \$0.00                | \$0.00               | 0.00%               | \$6,000.00             |
| 100-100-4090           | SPECIAL ASSESSMENT        | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
| 100-100-4100           | GRANTS & DONATIONS        | \$5,000.00          | \$0.00                | \$0.00               | 0.00%               | \$5,000.00             |
| 100-100-4110           | SERVICE FEES              | \$2,000.00          | \$0.00                | \$565.00             | 28.30%              | \$1,435.00             |
| 100-100-4120           | PERMITS/LICENSES          | \$2,000.00          | \$0.00                | \$1,305.00           | 65.30%              | \$695.00               |
| 100-100-4130           | FRANCHISE FEES            | \$60,000.00         | \$0.00                | \$19,298.64          | 32.20%              | \$40,701.36            |
| 100-100-4370           | RESTITUTION               | \$200.00            | \$0.00                | \$0.00               | 0.00%               | \$200.00               |
| 100-100-4380           | COURT FINES & FEES        | \$6,000.00          | \$0.00                | \$1,841.00           | 30.70%              | \$4,159.00             |
| 100-100-4390           | RV PARK RENT              | \$5,000.00          | \$0.00                | \$351.00             | 7.00%               | \$4,649.00             |
| 100-100-4400           | SWIMMING POOL RECEIPTS    | \$13,000.00         | \$0.00                | \$5,085.00           | 39.10%              | \$7,915.00             |
| 100-100-4410           | SWIM POOL - SNACK CONCESS | \$11,000.00         | \$0.00                | \$6,583.80           | 59.90%              | \$4,416.20             |
| 100-100-4420           | SWIM POOL - POOL PARTIES  | \$5,000.00          | \$0.00                | \$550.00             | 11.00%              | \$4,450.00             |
| 100-100-4430           | SWIMMING POOL - LESSONS   | \$7,000.00          | \$0.00                | \$7,386.00           | 105.50%             | (\$386.00)             |
| 100-100-4440           | LIFEGUARD/CPR/FIRST AID   | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
| 100-100-4450           | SEASON TICKETS            | \$10,000.00         | \$0.00                | \$8,816.00           | 88.20%              | \$1,184.00             |
| 100-100-4500           | LANDBANK/PLANNING COMMISS | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
| 100-100-4910           | TRANSFERS IN              | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
| 100-100-4920           | INTEREST INCOME           | \$7,500.00          | \$0.00                | \$0.00               | 0.00%               | \$7,500.00             |
| 100-100-4930           | AR/REIMBURSED INCOME      | \$6,000.00          | \$0.00                | \$7,160.91           | 119.30%             | (\$1,160.91)           |
| 100-100-4940           | MISCELLANEOUS INCOME      | \$7,000.00          | \$0.00                | \$2,253.25           | 32.20%              | \$4,746.75             |
| 100-100-4950           | CARRYOVER                 | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
|                        | <b>Total</b>              | <b>\$711,734.00</b> | <b>\$0.00</b>         | <b>\$425,716.86</b>  |                     | <b>\$286,017.14</b>    |
| <b>Administration</b>  |                           |                     |                       |                      |                     |                        |
| 100-110-4100           | GRANTS & DONATIONS        | \$0.00              | \$0.00                | \$0.00               | 0.00%               | \$0.00                 |
| 100-110-5010           | WAGES - FULL TIME         | \$54,860.00         | \$0.00                | \$21,421.02          | 39.00%              | \$33,438.98            |
| 100-110-5020           | WAGES - PART TIME/ELECTED | \$3,000.00          | \$0.00                | \$1,080.00           | 36.00%              | \$1,920.00             |
| 100-110-5030           | CONTRACT LABOR            | \$14,340.00         | \$0.00                | \$0.00               | 0.00%               | \$14,340.00            |
| 100-110-5040           | OVERTIME                  | \$1,500.00          | \$0.00                | \$0.00               | 0.00%               | \$1,500.00             |
| 100-110-5050           | BENEFITS                  | \$33,000.00         | \$0.00                | \$8,097.76           | 24.50%              | \$24,902.24            |
| 100-110-5100           | INSURANCE - GL,WC,PROP    | \$20,000.00         | \$0.00                | \$20,000.00          | 100.00%             | \$0.00                 |
| 100-110-5110           | TRAINING/CONFERENCES      | \$4,500.00          | \$0.00                | \$75.00              | 1.70%               | \$4,425.00             |
| 100-110-5120           | DUES/MEMBERSHIPS          | \$4,000.00          | \$0.00                | \$1,333.87           | 33.30%              | \$2,666.13             |
| 100-110-5130           | EQUIPMENT/UNIFORMS        | \$1,000.00          | \$0.00                | \$0.00               | 0.00%               | \$1,000.00             |
| 100-110-5140           | UTILITIES AND PHONE       | \$3,400.00          | \$0.00                | \$1,362.43           | 40.10%              | \$2,037.57             |
| 100-110-5150           | FACILITIES MAINTENANCE    | \$5,000.00          | \$0.00                | \$1,861.75           | 37.20%              | \$3,138.25             |
| 100-110-5160           | VEHICLE MAINTENANCE/FUEL  | \$1,000.00          | \$0.00                | \$0.00               | 0.00%               | \$1,000.00             |

|              |                              |                     |               |                    |           |                     |
|--------------|------------------------------|---------------------|---------------|--------------------|-----------|---------------------|
| 100-110-5170 | POSTAGE/STATIONARY           | \$1,500.00          | \$0.00        | \$20.84            | 1.40%     | \$1,479.16          |
| 100-110-5180 | COMMODITIES                  | \$5,000.00          | \$0.00        | \$1,458.43         | 29.20%    | \$3,541.57          |
| 100-110-5190 | CONTRACTUAL                  | \$7,500.00          | \$0.00        | \$9,717.37         | 129.60%   | (\$2,217.37)        |
| 100-110-5200 | GRANTS & DONATIONS           | \$4,000.00          | \$0.00        | \$150.00           | 3.80%     | \$3,850.00          |
| 100-110-5360 | LANDBANK/PLANNING COMM       | \$0.00              | \$0.00        | \$0.00             | 0.00%     | \$0.00              |
| 100-110-5911 | TRANSFER TO EQUIP RESERVE    | \$20,000.00         | \$0.00        | \$0.00             | 0.00%     | \$20,000.00         |
| 100-110-5912 | TRANSFER CAPITAL IMPROVEMENT | \$25,000.00         | \$0.00        | \$0.00             | 0.00%     | \$25,000.00         |
| 100-110-5930 | IN LIEU OF TAXES - COUNTY    | \$0.00              | \$0.00        | \$0.00             | 0.00%     | \$0.00              |
| 100-110-5940 | REIMBURSEMENT/MISC           | \$100.00            | \$0.00        | (\$6,217.00)       | -6217.00% | \$6,317.00          |
| 100-110-5950 | CAPITAL OUTLAY/CARRY OVER    | \$150,000.00        | \$0.00        | \$7,467.00         | 5.00%     | \$142,533.00        |
| <b>Total</b> |                              | <b>\$358,700.00</b> | <b>\$0.00</b> | <b>\$67,828.47</b> |           | <b>\$290,871.53</b> |

#### Police Dept

|              |                           |                     |               |                     |        |                     |
|--------------|---------------------------|---------------------|---------------|---------------------|--------|---------------------|
| 100-120-4100 | GRANTS & DONATIONS        | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 100-120-4200 | OPIOIDS SETTLEMENT        | \$0.00              | \$0.00        | \$600.67            | 0.00%  | (\$600.67)          |
| 100-120-5010 | WAGES - FULL TIME         | \$145,900.00        | \$0.00        | \$70,591.70         | 48.40% | \$75,308.30         |
| 100-120-5020 | WAGES - PART TIME/ELECTED | \$10,000.00         | \$0.00        | \$7,269.54          | 72.70% | \$2,730.46          |
| 100-120-5030 | CONTRACT LABOR            | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 100-120-5040 | OVERTIME                  | \$2,500.00          | \$0.00        | \$0.00              | 0.00%  | \$2,500.00          |
| 100-120-5050 | BENEFITS                  | \$42,000.00         | \$0.00        | \$19,358.12         | 46.10% | \$22,641.88         |
| 100-120-5100 | INSURANCE - GL,WC,PROP    | \$8,000.00          | \$0.00        | \$7,000.00          | 87.50% | \$1,000.00          |
| 100-120-5110 | TRAINING/CONFERENCES      | \$6,000.00          | \$0.00        | \$1,137.16          | 19.00% | \$4,862.84          |
| 100-120-5120 | DUES/MEMBERSHIPS          | \$1,000.00          | \$0.00        | \$177.00            | 17.70% | \$823.00            |
| 100-120-5130 | EQUIPMENT/UNIFORMS        | \$2,100.00          | \$0.00        | \$1,107.84          | 52.80% | \$992.16            |
| 100-120-5140 | UTILITIES AND PHONE       | \$3,500.00          | \$0.00        | \$1,558.06          | 44.50% | \$1,941.94          |
| 100-120-5150 | FACILITIES MAINTENANCE    | \$0.00              | \$0.00        | \$1,087.99          | 0.00%  | (\$1,087.99)        |
| 100-120-5160 | VEHICLE MAINTENANCE/FUEL  | \$20,000.00         | \$0.00        | \$6,689.51          | 33.40% | \$13,310.49         |
| 100-120-5170 | POSTAGE/STATIONARY        | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 100-120-5180 | COMMODITIES               | \$3,000.00          | \$0.00        | \$2,743.86          | 91.50% | \$256.14            |
| 100-120-5190 | CONTRACTUAL               | \$8,200.00          | \$0.00        | \$3,506.29          | 42.80% | \$4,693.71          |
| 100-120-5200 | GRANTS & DONATIONS        | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 100-120-5210 | OPIOID EXPENSE            | \$0.00              | \$0.00        | \$1,321.68          | 0.00%  | (\$1,321.68)        |
| 100-120-5340 | ANIMAL CONTROL            | \$1,000.00          | \$0.00        | \$76.00             | 7.60%  | \$924.00            |
| 100-120-5350 | JAIL FEES                 | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 100-120-5940 | REIMBURSEMENT/MISC        | \$0.00              | \$0.00        | \$20.00             | 0.00%  | (\$20.00)           |
| 100-120-5950 | CAPITAL OUTLAY/CARRY OVER | \$1,500.00          | \$0.00        | \$1,137.41          | 75.80% | \$362.59            |
| <b>Total</b> |                           | <b>\$254,700.00</b> | <b>\$0.00</b> | <b>\$125,382.83</b> |        | <b>\$129,317.17</b> |

#### Court

|              |                           |             |        |            |       |              |
|--------------|---------------------------|-------------|--------|------------|-------|--------------|
| 100-130-5010 | WAGES - FULL TIME         | \$0.00      | \$0.00 | \$0.00     | 0.00% | \$0.00       |
| 100-130-5020 | WAGES - PART TIME/ELECTED | \$0.00      | \$0.00 | \$1,080.00 | 0.00% | (\$1,080.00) |
| 100-130-5030 | CONTRACT LABOR            | \$10,000.00 | \$0.00 | \$0.00     | 0.00% | \$10,000.00  |
| 100-130-5040 | OVERTIME                  | \$0.00      | \$0.00 | \$0.00     | 0.00% | \$0.00       |
| 100-130-5050 | BENEFITS                  | \$0.00      | \$0.00 | \$82.62    | 0.00% | (\$82.62)    |
| 100-130-5100 | INSURANCE - GL,WC,PROP    | \$0.00      | \$0.00 | \$0.00     | 0.00% | \$0.00       |
| 100-130-5110 | TRAINING/CONFERENCES      | \$1,000.00  | \$0.00 | \$65.00    | 6.50% | \$935.00     |
| 100-130-5120 | DUES/MEMBERSHIPS          | \$100.00    | \$0.00 | \$0.00     | 0.00% | \$100.00     |
| 100-130-5130 | EQUIPMENT/UNIFORMS        | \$0.00      | \$0.00 | \$0.00     | 0.00% | \$0.00       |
| 100-130-5140 | UTILITIES AND PHONE       | \$0.00      | \$0.00 | \$0.00     | 0.00% | \$0.00       |

|              |                           |                    |               |                   |         |                   |
|--------------|---------------------------|--------------------|---------------|-------------------|---------|-------------------|
| 100-130-5150 | FACILITIES MAINTENANCE    | \$0.00             | \$0.00        | \$0.00            | 0.00%   | \$0.00            |
| 100-130-5160 | VEHICLE MAINTENANCE/FUEL  | \$0.00             | \$0.00        | \$0.00            | 0.00%   | \$0.00            |
| 100-130-5170 | POSTAGE/STATIONARY        | \$300.00           | \$0.00        | \$0.00            | 0.00%   | \$300.00          |
| 100-130-5180 | COMMODITIES               | \$100.00           | \$0.00        | \$0.00            | 0.00%   | \$100.00          |
| 100-130-5190 | CONTRACTUAL               | \$1,200.00         | \$0.00        | \$2,500.00        | 208.30% | (\$1,300.00)      |
| 100-130-5200 | GRANTS & DONATIONS        | \$0.00             | \$0.00        | \$0.00            | 0.00%   | \$0.00            |
| 100-130-5940 | REIMBURSEMENT/MISC        | \$0.00             | \$0.00        | \$0.00            | 0.00%   | \$0.00            |
| 100-130-5950 | CAPITAL OUTLAY/CARRY OVER | \$0.00             | \$0.00        | \$0.00            | 0.00%   | \$0.00            |
| <b>Total</b> |                           | <b>\$12,700.00</b> | <b>\$0.00</b> | <b>\$3,727.62</b> |         | <b>\$8,972.38</b> |

|               |                           |                    |               |                    |        |                    |
|---------------|---------------------------|--------------------|---------------|--------------------|--------|--------------------|
| <b>Street</b> |                           |                    |               |                    |        |                    |
| 100-140-4100  | GRANTS & DONATIONS        | \$0.00             | \$0.00        | \$695.63           | 0.00%  | (\$695.63)         |
| 100-140-5010  | WAGES - FULL TIME         | \$32,500.00        | \$0.00        | \$17,092.33        | 52.60% | \$15,407.67        |
| 100-140-5020  | WAGES - PART TIME/ELECTED | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5030  | CONTRACT LABOR            | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5040  | OVERTIME                  | \$1,000.00         | \$0.00        | \$0.00             | 0.00%  | \$1,000.00         |
| 100-140-5050  | BENEFITS                  | \$15,000.00        | \$0.00        | \$5,276.03         | 35.20% | \$9,723.97         |
| 100-140-5100  | INSURANCE - GL,WC,PROP    | \$4,000.00         | \$0.00        | \$3,000.00         | 75.00% | \$1,000.00         |
| 100-140-5110  | TRAINING/CONFERENCES      | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5120  | DUES/MEMBERSHIPS          | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5130  | EQUIPMENT/UNIFORMS        | \$1,000.00         | \$0.00        | \$129.21           | 12.90% | \$870.79           |
| 100-140-5140  | UTILITIES AND PHONE       | \$22,000.00        | \$0.00        | \$8,322.46         | 37.80% | \$13,677.54        |
| 100-140-5150  | FACILITIES MAINTENANCE    | \$0.00             | \$0.00        | \$86.76            | 0.00%  | (\$86.76)          |
| 100-140-5160  | VEHICLE MAINTENANCE/FUEL  | \$10,000.00        | \$0.00        | \$7,379.76         | 73.80% | \$2,620.24         |
| 100-140-5170  | POSTAGE/STATIONARY        | \$100.00           | \$0.00        | \$0.00             | 0.00%  | \$100.00           |
| 100-140-5180  | COMMODITIES               | \$6,000.00         | \$0.00        | \$2,891.37         | 48.20% | \$3,108.63         |
| 100-140-5190  | CONTRACTUAL               | \$2,000.00         | \$0.00        | \$1,768.75         | 88.40% | \$231.25           |
| 100-140-5200  | GRANTS & DONATIONS        | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5940  | REIMBURSEMENT/MISC        | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| 100-140-5950  | CAPITAL OUTLAY/CARRY OVER | \$0.00             | \$0.00        | \$0.00             | 0.00%  | \$0.00             |
| <b>Total</b>  |                           | <b>\$93,600.00</b> | <b>\$0.00</b> | <b>\$46,642.30</b> |        | <b>\$46,957.70</b> |

|              |                           |            |        |            |         |              |
|--------------|---------------------------|------------|--------|------------|---------|--------------|
| <b>Park</b>  |                           |            |        |            |         |              |
| 100-150-5010 | WAGES - FULL TIME         | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5020 | WAGES - PART TIME/ELECTED | \$9,100.00 | \$0.00 | \$3,813.75 | 41.90%  | \$5,286.25   |
| 100-150-5040 | OVERTIME                  | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5050 | BENEFITS                  | \$1,000.00 | \$0.00 | \$291.77   | 29.20%  | \$708.23     |
| 100-150-5100 | INSURANCE - GL,WC,PROP    | \$1,000.00 | \$0.00 | \$1,000.00 | 100.00% | \$0.00       |
| 100-150-5110 | TRAINING/CONFERENCES      | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5120 | DUES/MEMBERSHIPS          | \$100.00   | \$0.00 | \$0.00     | 0.00%   | \$100.00     |
| 100-150-5130 | EQUIPMENT/UNIFORMS        | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5140 | UTILITIES AND PHONE       | \$0.00     | \$0.00 | \$1,404.29 | 0.00%   | (\$1,404.29) |
| 100-150-5150 | FACILITIES MAINTENANCE    | \$1,000.00 | \$0.00 | \$235.10   | 23.50%  | \$764.90     |
| 100-150-5160 | VEHICLE MAINTENANCE/FUEL  | \$0.00     | \$0.00 | \$1,336.70 | 0.00%   | (\$1,336.70) |
| 100-150-5170 | POSTAGE/STATIONARY        | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5180 | COMMODITIES               | \$1,000.00 | \$0.00 | \$309.53   | 31.00%  | \$690.47     |
| 100-150-5190 | CONTRACTUAL               | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5200 | GRANTS & DONATIONS        | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |
| 100-150-5320 | RV PARK RENTAL REIMBURSEM | \$0.00     | \$0.00 | \$0.00     | 0.00%   | \$0.00       |

|              |                           |                    |               |                   |       |                   |
|--------------|---------------------------|--------------------|---------------|-------------------|-------|-------------------|
| 100-150-5940 | REIMBURSEMENT/MISC        | \$0.00             | \$0.00        | \$0.00            | 0.00% | \$0.00            |
| 100-150-5950 | CAPITAL OUTLAY/CARRY OVER | \$4,000.00         | \$0.00        | \$84.10           | 2.10% | \$3,915.90        |
| <b>Total</b> |                           | <b>\$17,200.00</b> | <b>\$0.00</b> | <b>\$8,475.24</b> |       | <b>\$8,724.76</b> |

#### Pool

|              |                           |                    |               |                    |         |                    |
|--------------|---------------------------|--------------------|---------------|--------------------|---------|--------------------|
| 100-160-5010 | WAGES - FULL TIME         | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5020 | WAGES - PART TIME/ELECTED | \$54,000.00        | \$0.00        | \$23,204.28        | 43.00%  | \$30,795.72        |
| 100-160-5040 | OVERTIME                  | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5050 | BENEFITS                  | \$3,500.00         | \$0.00        | \$1,774.54         | 50.70%  | \$1,725.46         |
| 100-160-5100 | INSURANCE - GL,WC,PROP    | \$2,000.00         | \$0.00        | \$1,500.00         | 75.00%  | \$500.00           |
| 100-160-5110 | TRAINING/CONFERENCES      | \$1,000.00         | \$0.00        | \$2,100.00         | 210.00% | (\$1,100.00)       |
| 100-160-5120 | DUES/MEMBERSHIPS          | \$200.00           | \$0.00        | \$0.00             | 0.00%   | \$200.00           |
| 100-160-5130 | EQUIPMENT/UNIFORMS        | \$1,500.00         | \$0.00        | \$399.99           | 26.70%  | \$1,100.01         |
| 100-160-5140 | UTILITIES AND PHONE       | \$5,000.00         | \$0.00        | \$1,188.09         | 23.80%  | \$3,811.91         |
| 100-160-5150 | FACILITIES MAINTENANCE    | \$5,000.00         | \$0.00        | \$1,162.63         | 23.30%  | \$3,837.37         |
| 100-160-5160 | VEHICLE MAINTENANCE/FUEL  | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5170 | POSTAGE/STATIONARY        | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5180 | COMMODITIES               | \$1,000.00         | \$0.00        | \$528.16           | 52.80%  | \$471.84           |
| 100-160-5190 | CONTRACTUAL               | \$1,500.00         | \$0.00        | \$3,064.32         | 204.30% | (\$1,564.32)       |
| 100-160-5200 | GRANTS & DONATIONS        | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5330 | CONCESSIONS               | \$5,000.00         | \$0.00        | \$0.00             | 0.00%   | \$5,000.00         |
| 100-160-5940 | REIMBURSEMENT/MISC        | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| 100-160-5950 | CAPITAL OUTLAY/CARRY OVER | \$0.00             | \$0.00        | \$0.00             | 0.00%   | \$0.00             |
| <b>Total</b> |                           | <b>\$79,700.00</b> | <b>\$0.00</b> | <b>\$34,922.01</b> |         | <b>\$44,777.99</b> |

#### Bond & Interest

|              |                           |                     |               |                     |        |                     |
|--------------|---------------------------|---------------------|---------------|---------------------|--------|---------------------|
| 500-500-4050 | SALES TAX                 | \$170,000.00        | \$0.00        | \$86,852.82         | 51.10% | \$83,147.18         |
| 500-500-4910 | TRANSFERS IN              | \$37,000.00         | \$0.00        | \$0.00              | 0.00%  | \$37,000.00         |
| 500-500-4920 | INTEREST INCOME           | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 500-500-4930 | AR/REIMBURSED INCOME      | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 500-500-4940 | MISCELLANEOUS INCOME      | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 500-500-4950 | CARRYOVER                 | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 500-500-5400 | PRINCIPAL PAYMENT         | \$130,000.00        | \$0.00        | \$99,474.68         | 76.50% | \$30,525.32         |
| 500-500-5410 | INTEREST PAYMENT          | \$52,200.00         | \$0.00        | \$26,254.71         | 50.30% | \$25,945.29         |
| 500-500-5940 | REIMBURSEMENT/MISC        | \$0.00              | \$0.00        | \$0.00              | 0.00%  | \$0.00              |
| 500-500-5950 | CAPITAL OUTLAY/CARRY OVER | \$100,000.00        | \$0.00        | \$0.00              | 0.00%  | \$100,000.00        |
| <b>Total</b> |                           | <b>\$489,200.00</b> | <b>\$0.00</b> | <b>\$212,582.21</b> |        | <b>\$276,617.79</b> |

#### Water Utility

|              |                    |              |        |              |        |              |
|--------------|--------------------|--------------|--------|--------------|--------|--------------|
| 720-720-4100 | GRANTS & DONATIONS | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4110 | SERVICE FEES       | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4310 | METER SETTING      | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4320 | METER CONNECTION   | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4330 | UTILITY RECEIPTS   | \$420,000.00 | \$0.00 | \$183,072.03 | 43.60% | \$236,927.97 |
| 720-720-4340 | HIGH VOLUME SALES  | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4350 | UTILITY PENALTIES  | \$0.00       | \$0.00 | \$266.90     | 0.00%  | (\$266.90)   |
| 720-720-4360 | UTILITY SALES TAX  | \$0.00       | \$0.00 | \$2,201.96   | 0.00%  | (\$2,201.96) |
| 720-720-4900 | PAYMENT PLANS      | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 720-720-4910 | TRANSFERS IN       | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |

|              |                           |                     |               |                     |         |                     |
|--------------|---------------------------|---------------------|---------------|---------------------|---------|---------------------|
| 720-720-4920 | INTEREST INCOME           | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-4930 | AR/REIMBURSED INCOME      | \$500.00            | \$0.00        | \$0.00              | 0.00%   | \$500.00            |
| 720-720-4940 | MISCELLANEOUS INCOME      | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-4950 | CARRYOVER                 | \$1,400.00          | \$0.00        | \$0.00              | 0.00%   | \$1,400.00          |
| 720-720-5010 | WAGES - FULL TIME         | \$95,500.00         | \$0.00        | \$50,100.43         | 52.50%  | \$45,399.57         |
| 720-720-5020 | WAGES - PART TIME/ELECTED | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5030 | CONTRACT LABOR            | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5040 | OVERTIME                  | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5050 | BENEFITS                  | \$18,000.00         | \$0.00        | \$11,324.25         | 62.90%  | \$6,675.75          |
| 720-720-5100 | INSURANCE - GL,WC,PROP    | \$24,000.00         | \$0.00        | \$20,159.00         | 84.00%  | \$3,841.00          |
| 720-720-5110 | TRAINING/CONFERENCES      | \$2,500.00          | \$0.00        | \$560.00            | 22.40%  | \$1,940.00          |
| 720-720-5120 | DUES/MEMBERSHIPS          | \$1,500.00          | \$0.00        | \$457.50            | 30.50%  | \$1,042.50          |
| 720-720-5125 | CC FEES                   | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5130 | EQUIPMENT/UNIFORMS        | \$2,000.00          | \$0.00        | \$1,113.77          | 55.70%  | \$886.23            |
| 720-720-5140 | UTILITIES AND PHONE       | \$22,000.00         | \$0.00        | \$9,962.06          | 45.30%  | \$12,037.94         |
| 720-720-5150 | FACILITIES MAINTENANCE    | \$45,000.00         | \$0.00        | \$21,869.93         | 48.60%  | \$23,130.07         |
| 720-720-5160 | VEHICLE MAINTENANCE/FUEL  | \$10,000.00         | \$0.00        | \$7,001.24          | 70.00%  | \$2,998.76          |
| 720-720-5170 | POSTAGE/STATIONARY        | \$3,000.00          | \$0.00        | \$1,587.61          | 52.90%  | \$1,412.39          |
| 720-720-5180 | COMMODITIES               | \$26,000.00         | \$0.00        | \$7,028.54          | 27.00%  | \$18,971.46         |
| 720-720-5190 | CONTRACTUAL               | \$15,000.00         | \$0.00        | \$21,252.31         | 141.70% | (\$6,252.31)        |
| 720-720-5200 | GRANTS & DONATIONS        | \$500.00            | \$0.00        | \$0.00              | 0.00%   | \$500.00            |
| 720-720-5300 | UTILITY COSTS             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5310 | HIGH VOLUME SALES         | \$2,000.00          | \$0.00        | \$0.00              | 0.00%   | \$2,000.00          |
| 720-720-5360 | UTILITY SALES TAX         | \$5,000.00          | \$0.00        | \$719.68            | 14.40%  | \$4,280.32          |
| 720-720-5370 | UTILITIES SALES TAX       | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5900 | PAYMENT PLANS             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5910 | TRANSFER TO GENERAL       | \$10,000.00         | \$0.00        | \$0.00              | 0.00%   | \$10,000.00         |
| 720-720-5911 | TRANSFER TO EQUIP RESERVE | \$55,000.00         | \$0.00        | \$0.00              | 0.00%   | \$55,000.00         |
| 720-720-5912 | TRANSFER TO FUND RESERVE  | \$50,000.00         | \$0.00        | \$0.00              | 0.00%   | \$50,000.00         |
| 720-720-5940 | REIMBURSEMENT/MISC        | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 720-720-5950 | CAPITAL OUTLAY/CARRY OVER | \$66,500.00         | \$0.00        | \$19,371.30         | 29.10%  | \$47,128.70         |
|              | <b>Total</b>              | <b>\$875,400.00</b> | <b>\$0.00</b> | <b>\$358,048.51</b> |         | <b>\$517,351.49</b> |

| Sewer Utility |                      |              |        |              |        |              |
|---------------|----------------------|--------------|--------|--------------|--------|--------------|
| 730-730-4000  | FEDERAL AID          | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4100  | GRANTS & DONATIONS   | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4110  | SERVICE FEES         | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4310  | METER SETTING        | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4320  | METER CONNECTION     | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4330  | UTILITY RECEIPTS     | \$415,000.00 | \$0.00 | \$138,419.81 | 33.40% | \$276,580.19 |
| 730-730-4340  | HIGH VOLUME SALES    | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4350  | UTILITY PENALTIES    | \$0.00       | \$0.00 | \$267.51     | 0.00%  | (\$267.51)   |
| 730-730-4360  | UTILITY SALES TAX    | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4900  | PAYMENT PLANS        | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4910  | TRANSFERS IN         | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4920  | INTEREST INCOME      | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4930  | AR/REIMBURSED INCOME | \$500.00     | \$0.00 | \$0.00       | 0.00%  | \$500.00     |
| 730-730-4940  | MISCELLANEOUS INCOME | \$0.00       | \$0.00 | \$0.00       | 0.00%  | \$0.00       |
| 730-730-4950  | CARRYOVER            | \$10,000.00  | \$0.00 | \$0.00       | 0.00%  | \$10,000.00  |

|               |                           |                     |               |                     |         |                     |
|---------------|---------------------------|---------------------|---------------|---------------------|---------|---------------------|
| 730-730-5010  | WAGES - FULL TIME         | \$95,500.00         | \$0.00        | \$50,100.28         | 52.50%  | \$45,399.72         |
| 730-730-5020  | WAGES - PART TIME/ELECTED | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5030  | CONTRACT LABOR            | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5040  | OVERTIME                  | \$5,000.00          | \$0.00        | \$0.00              | 0.00%   | \$5,000.00          |
| 730-730-5050  | BENEFITS                  | \$15,000.00         | \$0.00        | \$11,141.93         | 74.30%  | \$3,858.07          |
| 730-730-5100  | INSURANCE - GL,WC,PROP    | \$15,000.00         | \$0.00        | \$14,549.00         | 97.00%  | \$451.00            |
| 730-730-5110  | TRAINING/CONFERENCES      | \$2,500.00          | \$0.00        | \$0.00              | 0.00%   | \$2,500.00          |
| 730-730-5120  | DUES/MEMBERSHIPS          | \$1,500.00          | \$0.00        | \$457.50            | 30.50%  | \$1,042.50          |
| 730-730-5130  | EQUIPMENT/UNIFORMS        | \$2,000.00          | \$0.00        | \$129.23            | 6.50%   | \$1,870.77          |
| 730-730-5140  | UTILITIES AND PHONE       | \$3,000.00          | \$0.00        | \$3,317.07          | 110.60% | (\$317.07)          |
| 730-730-5150  | FACILITIES MAINTENANCE    | \$15,000.00         | \$0.00        | \$10,089.99         | 67.30%  | \$4,910.01          |
| 730-730-5160  | VEHICLE MAINTENANCE/FUEL  | \$0.00              | \$0.00        | \$5,131.92          | 0.00%   | (\$5,131.92)        |
| 730-730-5170  | POSTAGE/STATIONARY        | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5180  | COMMODITIES               | \$5,000.00          | \$0.00        | \$1,636.42          | 32.70%  | \$3,363.58          |
| 730-730-5190  | CONTRACTUAL               | \$5,000.00          | \$0.00        | \$1,662.83          | 33.30%  | \$3,337.17          |
| 730-730-5200  | GRANTS & DONATIONS        | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5201  | SEWER PROJECT             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5300  | UTILITY COSTS             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5310  | HIGH VOLUME SALES         | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5370  | UTILITIES SALES TAX       | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5430  | KDHE INTEREST             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-54300 | KDHE INTEREST             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5435  | KDHE SERVICE FEE          | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5900  | PAYMENT PLANS             | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5910  | TRANSFER TO GENERAL       | \$10,000.00         | \$0.00        | \$0.00              | 0.00%   | \$10,000.00         |
| 730-730-5911  | TRANSFER TO EQUIP RESERVE | \$55,000.00         | \$0.00        | \$0.00              | 0.00%   | \$55,000.00         |
| 730-730-5912  | TRANSFER TO FUND RESERVE  | \$50,000.00         | \$0.00        | \$0.00              | 0.00%   | \$50,000.00         |
| 730-730-5913  | TRANSFER TO BOND & INT    | \$35,000.00         | \$0.00        | \$0.00              | 0.00%   | \$35,000.00         |
| 730-730-5940  | REIMBURSEMENT/MISC        | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
| 730-730-5950  | CAPITAL OUTLAY/CARRY OVER | \$139,000.00        | \$0.00        | \$12,900.00         | 9.30%   | \$126,100.00        |
| 740-740-4100  | GRANTS & DONATIONS        | \$0.00              | \$0.00        | \$0.00              | 0.00%   | \$0.00              |
|               | <b>Total</b>              | <b>\$879,000.00</b> | <b>\$0.00</b> | <b>\$249,803.49</b> |         | <b>\$629,196.51</b> |

|                            |                      |              |        |             |        |              |
|----------------------------|----------------------|--------------|--------|-------------|--------|--------------|
| <b>Solid Waste (Trash)</b> |                      |              |        |             |        |              |
| 740-740-4110               | SERVICE FEES         | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4310               | METER SETTING        | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4320               | METER CONNECTION     | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4330               | UTILITY RECEIPTS     | \$227,000.00 | \$0.00 | \$77,234.73 | 34.00% | \$149,765.27 |
| 740-740-4340               | HIGH VOLUME SALES    | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4350               | UTILITY PENALTIES    | \$0.00       | \$0.00 | \$158.40    | 0.00%  | (\$158.40)   |
| 740-740-4360               | UTILITY SALES TAX    | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4900               | PAYMENT PLANS        | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4910               | TRANSFERS IN         | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4920               | INTEREST INCOME      | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4930               | AR/REIMBURSED INCOME | \$1,000.00   | \$0.00 | \$0.00      | 0.00%  | \$1,000.00   |
| 740-740-4940               | MISCELLANEOUS INCOME | \$0.00       | \$0.00 | \$0.00      | 0.00%  | \$0.00       |
| 740-740-4950               | CARRYOVER            | \$67,000.00  | \$0.00 | \$0.00      | 0.00%  | \$67,000.00  |
| 740-740-5180               | COMMODITIES          | \$500.00     | \$0.00 | \$0.00      | 0.00%  | \$500.00     |
| 740-740-5190               | CONTRACTUAL          | \$170,000.00 | \$0.00 | \$46,220.68 | 27.20% | \$123,779.32 |

|              |                           |              |                     |               |                     |       |                     |
|--------------|---------------------------|--------------|---------------------|---------------|---------------------|-------|---------------------|
| 740-740-5940 | REIMBURSEMENT/MISC        |              | \$0.00              | \$0.00        | \$0.00              | 0.00% | \$0.00              |
| 740-740-5950 | CAPITAL OUTLAY/CARRY OVER |              | \$75,000.00         | \$0.00        | \$0.00              | 0.00% | \$75,000.00         |
|              |                           | <b>Total</b> | <b>\$540,500.00</b> | <b>\$0.00</b> | <b>\$123,613.81</b> |       | <b>\$416,886.19</b> |



# City of VALLEY FALLS

Incorporated May 17, 1869

**Permit Fee: \$50/ DAY**

## Special Event Application

### APPLICANT INFORMATION

|                                   |                            |        |
|-----------------------------------|----------------------------|--------|
| NAME: (LAST) <b>Garza</b>         | (FIRST) <b>Danielle</b>    | (M.I.) |
| DATE OF BIRTH: <b>[REDACTED]</b>  | SOCIAL SECURITY #:         |        |
| DRIVER LICENSE #:                 | PHONE #: <b>7858407463</b> |        |
| EMAIL: <b>Vfreccomm@yahoo.com</b> |                            |        |

### COMMERCIAL/ BUSINESS INFORMATION

|                |           |
|----------------|-----------|
| BUSINESS NAME: | FED ID #: |
| POSITION HELD: | PHONE #:  |

### EVENT INFORMATION

|  |   |
|--|---|
| LOCATION OF EVENT: <b>Broadway st</b>  |   |
| EVENT WILL BE ON: <input type="checkbox"/> PRIVATE PROPERTY <input checked="" type="checkbox"/> CITY STREET <input type="checkbox"/> CITY PARK <input type="checkbox"/> CITY BALLFIELDS<br><input type="checkbox"/> OTHER CITY/ PUBLIC PROPERTY: _____ |   |
| DATE(S) OF EVENT: <b>September 21, 2025</b>  |   |
| EVENT TIME: <b>9</b> TO <b>4</b>   |   |
| ESTIMATED NUMBER OF ATTENDEES/ INVITEES: <b>100</b>  |   |
| WILL FOOD BE SERVED? <input type="radio"/> YES <input checked="" type="radio"/> NO   | WILL ALCOHOL BE SERVED? <input type="radio"/> YES <input checked="" type="radio"/> NO |
| HOURS ALCOHOL WILL BE SERVED: _____ TO _____   |   |
| WILL THERE BE A CHARGE FOR YOUR EVENT OR FOR DRINKS? <input checked="" type="radio"/> YES <input type="radio"/> NO   |   |
| TYPE OF ALCOHOL SERVED OR SOLD? <input type="checkbox"/> CEREAL MALT BEVERAGES <input type="checkbox"/> LIQUOR <input type="checkbox"/> OTHER _____  |   |
| IS THE EVENT: <input type="radio"/> PRIVATE <input checked="" type="radio"/> PUBLIC <input type="radio"/> BY INVITATION ONLY   |   |
| IS THE EVENT ORGANIZER: <input type="radio"/> FOR-PROFIT BUSINESS <input checked="" type="radio"/> NON-PROFIT ORGANIZATION <input type="radio"/> INDIVIDUAL  |   |

#### EVENT DESCRIPTION:

We are hosting the annual Grasshopper Falls day. There will be vendors and other events taking place,



## ACKNOWLEDGEMENT

BY SIGNING BELOW, THE APPLICANT AGREES:

- 1) To provide proof that they are 21 years or older.
- 2) To be personally responsible that underage persons will not obtain alcoholic beverages and that service will be immediately halted to persons under the influence of alcohol.
- 3) To defend, indemnify, and hold harmless the City of Valley Falls, its agents and employees, for any liability claims that may arise out of this event.
- 4) To provide, if required, a valid Certificate of Insurance with liquor liability naming the City of Valley Falls as additional insured in the amount of \$1,000,000 per occurrence.
- 5) To be personally responsible for any repairs necessary as a result of the event.

APPLICANT SIGNATURE:

DATE:

## CITY APPROVAL

APPROVED: ☒ YES ☐ NO

RESOLUTION #:

SIGNATURE:

DATE:

PRINTED NAME:

TITLE:



# City of Valley Falls

Established 1854

## RESOLUTION NO. 2025-\_\_\_\_\_

A RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC LIQUOR ON PUBLIC STREETS ON SATURDAY, SEPTEMBER 13, 2025, FOR THE BRICK STREET BOURBON EVENT.

WHEREAS, the City Council has approved as the Brick Street Bourbon Event on Saturday, September 13, 2025.

WHEREAS, the City Council has approved the 400 block of Broadway to be closed to vehicular traffic. Such street closure shall be approved from 7:00 a.m., September 13, 2025, to 3:00 a.m. September 14, 2025, with the consumption of alcoholic liquor, allowed thereon from 3:00 p.m. September 13, 2025, to 2:00 a.m. September 14, 2025.

WHEREAS, the consumption of alcoholic liquor at the 2025 Brick Street Bourbon Event will be authorized by one of the options set forth in both Section Chapter 3, Article 7 of the Code of the City of Valley Falls and K.S.A. 41-719(a)(2), and any temporary permit or temporary extension of licensed premises required has been applied for and will be issued by the State of Kansas upon the presentation of this Resolution, or any caterer's notification will be made as required by law.

NOW, THEREFORE, BE IT RESOLVED that the City Council, pursuant to Chapter 3, Article 7 of the Code of the City of Valley Falls, and in consideration of the factors set forth in Chapter 3, Article 7 of the Code of the City of Valley Falls, grants its approval for the consumption of alcoholic liquor on the city streets, sidewalks and public right of ways which are located within the designated event area of the Brick Street Bourbon Event to occur from 3:00 p.m. September 13, 2025, to 2:00 a.m. September 14, 2025 as set forth above.

ADOPTED by the governing body of the City of Valley Falls, Kansas, this 2nd day of July, 2025.

CITY OF VALLEY FALLS, KANSAS

\_\_\_\_\_  
Jeanette Shipley, Mayor

ATTEST:

\_\_\_\_\_  
Destiny Schrick, City Clerk



City of  
**VALLEY FALLS**

Incorporated May 17, 1869

**Permit Fee: \$50/ DAY**

**Special Event Application**

**APPLICANT INFORMATION**

|  |                                      |                 |
|--|--------------------------------------|-----------------|
| NAME: (LAST) <b>Gatzemeyer</b>             | (FIRST) <b>Kendra</b>                | (M.I.) <b>S</b> |
| DATE OF BIRTH: <b>[REDACTED]</b>           | SOCIAL SECURITY #: <b>[REDACTED]</b> |                 |
| DRIVER LICENSE #:                          | PHONE #: <b>7852176357</b>           |                 |
| EMAIL: <b>brickstreetbourbon@yahoo.com</b> |                                      |                 |

**COMMERCIAL/ BUSINESS INFORMATION**

|   |                            |
|---|----------------------------|
| BUSINESS NAME: <b>Brickstreet Bourbon</b> | FED ID #: <b>884013826</b> |
| POSITION HELD: <b>owner</b>               | PHONE #: <b>7852176357</b> |

**EVENT INFORMATION**

|  |   |
|--|---|
| LOCATION OF EVENT: <b>412 Broadway Street &amp; Alley</b>  |   |
| EVENT WILL BE ON: <input type="checkbox"/> PRIVATE PROPERTY <input checked="" type="checkbox"/> CITY STREET <input type="checkbox"/> CITY PARK <input type="checkbox"/> CITY BALLFIELDS<br><input type="checkbox"/> OTHER CITY/ PUBLIC PROPERTY: _____ |   |
| DATE(S) OF EVENT: <b>September 13, 2025</b>  |   |
| EVENT TIME: <b>7am</b> TO <b>2am</b> <b>3:00am for cleanup</b>   |   |
| ESTIMATED NUMBER OF ATTENDEES/ INVITEES: <b>150</b>  |   |
| WILL FOOD BE SERVED? <input checked="" type="radio"/> YES <input type="radio"/> NO   | WILL ALCOHOL BE SERVED? <input checked="" type="radio"/> YES <input type="radio"/> NO |
| HOURS ALCOHOL WILL BE SERVED: <b>3pm</b> TO <b>2am</b>   |   |
| WILL THERE BE A CHARGE FOR YOUR EVENT OR FOR DRINKS? <input checked="" type="radio"/> YES <input type="radio"/> NO   |   |
| TYPE OF ALCOHOL SERVED OR SOLD? <input checked="" type="checkbox"/> CEREAL MALT BEVERAGES <input checked="" type="checkbox"/> LIQUOR <input type="checkbox"/> OTHER _____  |   |
| IS THE EVENT: <input type="radio"/> PRIVATE <input checked="" type="radio"/> PUBLIC <input type="radio"/> BY INVITATION ONLY   |   |
| IS THE EVENT ORGANIZER: <input type="radio"/> FOR-PROFIT BUSINESS <input checked="" type="radio"/> NON-PROFIT ORGANIZATION <input type="radio"/> INDIVIDUAL  |   |

EVENT DESCRIPTION:

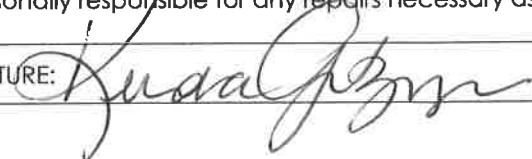
**Ridin' with Rob 2nd annual atv/utv ride and poker run. Benefit fundraiser to raise money for youth programs and families in valley falls and surrounding areas.**

## ACKNOWLEDGEMENT

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- 4) To provide, if required, a valid Certificate of Insurance with liquor liability naming the City of Valley Falls as additional insured in the amount of \$1,000,000 per occurrence.
- 5) To be personally responsible for any repairs necessary as a result of the event.

APPLICANT SIGNATURE:



DATE:

6/18/25

## CITY APPROVAL

APPROVED: ☒ YES ☐ NO

RESOLUTION #:

SIGNATURE:

DATE:

PRINTED NAME:

TITLE:

## EXECUTIVE SESSION MOTIONS

There is no standard format for the motion to recess into executive session which will apply to all situations. Because the statutory language requires the motion contain both the "justification" and the "subjects" to be discussed, the motion should include the statutory reason for recessing into executive session and a more specific description of the topic for discussion.

### 1. **Statutory reason for non –elected personnel needs a more specific reason which could be Individual employee's performance**

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 2. **Statutory reason for Attorney – Client privilege needs a more specific reason which could be discuss contract, Litigation, Claim, or other such more specific item.**

I move the city council recess into executive session to discuss a claim pursuant to **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: the City Attorney and (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 3. **For employer-employee negotiations a more specific description could be salary.**

I move the city council recess into executive session to discuss salary pursuant to **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

### 4. **For property acquisition matters a more specific description could be purchase cost.**

I move the city council recess into executive session to preliminary discuss purchase cost pursuant to **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at \_\_\_\_PM.

**K.S.A. 75-4319.** Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion. (b) No subjects shall be discussed at any closed or executive meeting, except the following:

- (1) Personnel matters of nonelected personnel;
- (2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;
- (3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;
- (4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;
- (5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;
- (6) preliminary discussions relating to the acquisition of real property;