



City of VALLEY FALLS

Incorporated May 17, 1869

◇ Attachment

City Council Agenda

The City Council meeting is open to the public and will be held at City Hall.

Meetings will be streamed via Facebook Live (<https://www.facebook.com/cityofvalleyfalls>) Please email questions to cityadmin@valleyfalls.org before the meeting.

December 15, 2021 6:30 PM
Regular Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL - City Council and Staff

MINUTES - Regular Meeting of December 1, 2021 ◇

INVOICES - \$14,913.60 ◇

PUBLIC COMMENTS & GUESTS

Public Comment Policy ◇

BUSINESS ITEMS:

- A. Valley Liquor LLC Liquor License
- B. Police Department Building
- C. gWorks Software ◇
- D. Police Vehicle
 - a. 2013 Chevy Tahoe - Texas ◇
 - b. 2016 Ford Explorer - Chicago ◇
 - c. 2017 Ford Explorer - Chicago ◇
 - d. 2019 Ford Explorer - Oklahoma ◇
 - e. 2020 Dodge Durango - KHP ◇
 - f. Equipment ◇
- E. Taser Quote ◇
 - a. Memo from Chief Bines ◇
- F. City Attorney Contract ◇
- G. Employee Evaluations
 - a. Pay Grade Scale ◇

TABLED ITEMS:

- A. Access Road- USD 338

ORDINANCES, RESOLUTIONS, & PROCLAMATIONS:

REPORTS:

CITY ADMINISTRATOR: Audree Aguilera ◇

MAYOR: Lucy Thomas

PUBLIC WORKS: Bill McCoy ◇

POLICE: Brandon Bines ◇

CITY COUNCIL COMMENTS/ FEEDBACK/ IDEAS

ANNOUNCEMENTS/ COMMUNICATIONS:

- Baptist Church Live Nativity - December 18th 4:30 PM to 8:30 PM
- City Offices Closed on December 23rd and 24th for Christmas.

- City Offices Closed on December 31st for New Years.

EXECUTIVE SESSION ◇

ADJOURNMENT

CITY OF VALLEY FALLS

December 1, 2021

Open Hearing

The meeting was called to order at 6:30 pm by Mayor Lucy Thomas. Council members present were, Jennifer Ingraham, Judy Rider, Salih Doughramaji, Mike Glissman, and Gary McKnight.

Staff present: Audree Aguilera, City Administrator, Bill McCoy, Public Works Director, Chris Weishaar, City Clerk, and City Attorney, Leonard Buddenbohm.

Others present were Sam Pence, Dianne Heinen, and Scott Heinen.

The minutes from the November 17, 2021, meeting was presented.

Mike moved to approve the minutes. Gary seconded the motion. Motion carried 5-0

The minutes from the November 19, 2021, Special meeting was presented.

Mike moved to approve the minutes. Gary seconded the motion. Motion carried 3-0

Vouchers:

The December 1, 2021, Vouchers were presented. Mike moved to approve vouchers totaling \$30,505.65. Judy seconded the motion. Motion carried 5-0.

Public Comments & Guests:

Sam Pence spoke to council about the ongoing problem with the contentious neighbors feeding neighborhood cats under their truck and the cats coming to his yard and relieving themselves causing him to have to clean the yard in order for his son to be able to go outside and play. His son has a very bad sensitivity to cats. He has tried to rectify the problem on his own and it keeps getting more blatant.

Administrator Report:

Met with Nancy Daniels – K-State Research and Extension. Met with KSN- Government Relations.

Met with K-State Planning for downtown design and planning – Free project done by students.

Met with Bob Sample, Retired Topeka Public Works Director and Valley Falls resident. Met with Mayor Elect, Jeanette Shipley to start transition and orientation on November 23rd. Attending League of Kansas Legislative Dinner and Ethics & Civility class on November 30th with Mayor Elect, Jeanette Shipley. Attending Kansas Association of City Managers Conference on December 1-3 in Atchison. Made and hand out “Christmas Eve Kits” for Hometown Christmas on November 27th.

Working on Budget review. Until the final bank account balances are determined Audree

Working on creating fee schedule for city services.

Working on Sewer Development Plan for Barnes Addition.

RNR - 38.107 was the approved levy on our certification page. However, after the county received the budget and completed the valuations our actual approved levy was 38.040. The valuation increased which resulted in a decrease in the levy. So long as our levy does not surpass 38.069, we should be fine. I do not anticipate us to surpass that mill levy as our actual budget levy is lower than the RNR. There is a resolution to exceed the RNR that must be passed. This resolution was never passed and published according to mine and the county's records

Business Items:

USD 338 submitted a letter requesting the access road between Willow and Fisher to be rocked to allow their school buses to use the road to pick up children. The council discussed whether it was actually owned by the city. Audree will do some research on ownership.

Audree presented the paperwork to allow her to access Kendall Bank Online Banking. Gary made a motion to approve Audree to have online banking access. Jennifer second motion. Motion carried 5-0.

Stewarts Hardware Smokehouse Cereal Malt Beverage License Renewal
Gary moved to approve the CMB license. Salih seconded the motion. Motion carried 5-0

Audree presented the calendars for the Holidays, City Council Meetings, and Court for 2022. Salih moved to approve the calendars. Judy seconded the motion. Motion carried 5-0

The quote for the tasers was discussed and tabled.

Audree presented information on the KPERS 457 account that employees can participate in if the wish.

Audree advised that Resolution 2021-06 would need to be passed to allow the City to offer KPERS 457 to employees.

Salih moved to approve Resolution 2021-06. Gary seconded the motion. Motion carried 5-0

Ordinances, Resolutions, & Proclamations:

None.

Committee Reports:

Mayor: Lucy read a Thank you from the family of Rick Johnson for the dedication of the plaque and tree in the City Park.

Sewer/Water/Streets/Alleys/Parks/Pool:

Parks: Spoke to A.C.E. about grasshopper grove tree removal, they are working on getting the paperwork that they need to do to fund the tree removals and will look at what will be needed to reduce flooding around lagoon and in tree park. Had to replace 2 outlets in the park to provide power to Christmas display lights

Sewers: I emailed Todd Nassen about the States of the valve for lagoon. Got 2 manhole risers adjusted one at 2nd and maple and one at 3rd and walnut will need to replace some of our sewer manhole lids due to cracking and holes allowing water intrusion.

Water: Had a meeting with Tom Brown from the school and he inquired about getting pricing for a new 2-inch service line ran to the locker rooms that are in the planning stage at the football field. Had a water leak at the 4H fair grounds inside one of their buildings

Streets: Mulberry Street project is almost completed they are going to come back to adjust a manhole riser at a later date.

General: Tucking lot is in the leveling phase now have hauled in 6 truckloads of fill and estimate we need at least 50 more to get it to the 5% grade needed. Got the duck and the mushroom covered at the pool Spoke to IE about the pump and they are still in deliberations with the manufacturer about getting payment. Working on a new water plant startup and operation cheat sheet the old one was very outdated. Got the river pump house and barns lots mowed started to mow lagoon and had mechanical issue will resume once we get repairs completed (Oak St lot??)

Chad Spencer attended a water/sewer emergency management meeting on the 18th.

Police: • Placed adds on Facebook / Indeed.com for part-time Police Officer/Parttime Detective positions • 2 Applications have been received, will be doing interviews starting the week of 12/06/21 • Had thanksgiving lunch with USD 338 on 11/23/21 • Met with City administrator and went over budgetary items for FY22 • Narcotics investigation ongoing • Scheduled to pick up new patrol vehicle 12/6/2021 from KHP

Fire board: No Report

Health Code: No Report

VFEDC: No Report

Swimming Pool: No Report

ADJOURNMENT

Mike made a motion to recess the meeting until December 8th. Gary seconded the motion. Motion carried 5-0.

APPROVED: _____
LUCILLE THOMAS, MAYOR

ATTEST: _____
CHRISTINE WEISHAAR, CITY CLERK



City of
VALLEY FALLS

Incorporated May 17, 1869

COUNCIL MEETING DATE: December 15, 2021

INVOICES IN THE TOTAL AMOUNT OF: \$14,913.60

APPROVED:

STATE OF KANSAS

COUNTY OF JEFFERSON

I hereby certify that the attached bills are just, correct, and remain unpaid, and that the amount therein is actually due and owing according to law.

Approved by:

City Administrator

Subscribed and sworn to before me this _____ day of December, 2021

City Clerk

AP Enter Bills Edit Report

City of Valley Falls (VFCITY)

Batch: AAABHK

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Tr. #	Vendor							Credit Card Vendor	Invoice #
PO Number	Inv Date	Paid Out	Immediate	Check #	Check Date	Due Date	Discount Date	Bank Code	Discount
GL Date	Immediate GL Account							Credit Card	Total Invoice
				Check #	CC Reference #			Payment Date	

1	AGUILERA / Audree Aguilera								11302021CA-01
MILEAGE/CELL	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB	\$0.00
12/15/2021								N	\$183.53

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt
		GL Expense Account			GL Prepaid Account				Exp Date

1	Direct Expense	Mileage to Meeting/Conf			267.0000			\$0.5750	\$153.5300
								Y	\$0.00

01-100-5330

2	Direct Expense	Cellphone Dec			1.0000			\$30.0000	\$30.0000
								Y	\$0.00

01-100-5050

2	WASTE / Waste Management								0361636-2059-8
DUMPSTERS	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB	\$0.00
12/15/2021								N	\$2,242.78

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt
		GL Expense Account			GL Prepaid Account				Exp Date

1	Direct Expense	Dumpster Service			1.0000			\$2,242.7800	\$2,242.7800
								Y	\$0.00

08-000-5900

3	WASTE / Waste Management								0361637-2059-6
96GAL CAN DEC21	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB	\$0.00
12/15/2021								N	\$6,644.88

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt
		GL Expense Account			GL Prepaid Account				Exp Date

1	Direct Expense	96 Gallon Cans			1.0000			\$6,644.8800	\$6,644.8800
								Y	\$0.00

08-000-5900

4	MIDWAYAUTO / Midway Auto Supply Of Valley Falls, Inc								11302021
PARTS	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB	\$0.00
12/15/2021								N	\$47.75

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt
		GL Expense Account			GL Prepaid Account				Exp Date

1	Direct Expense				1.0000			\$36.2600	\$36.2600
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City of Valley Falls (VFCITY)

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Tr. #	Vendor					Credit Card Vendor					Invoice #
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GL Date	Immediate GL Account			Credit Card	CC Reference #		Payment Date				

8	BBTREEREMOVAL / B & B Tree Removal									112821 STUMPS
2 STUMPS GROUND	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$200.00

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension	
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt	
		GL Expense Account			GL Prepaid Account					Exp Date

1	Direct Expense	2 Stumps				1.0000		\$200.0000	\$200.0000
								Y	\$0.00

01-300-5290

9	WESTERNHARD / Western Hardware And Auto									1018202112032021
PARTS	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$300.99

Line	Type	Desc/Inv Stock/Alloc			Quantity Bought			Cost Per Unit	Line Extension	
		Inv/Alloc Desc			Serial Number			Discount	Discount Amt	
		GL Expense Account			GL Prepaid Account					Exp Date

1	Direct Expense					1.0000		\$33.9500	\$33.9500
								Y	\$0.00

03-000-5260

2	Direct Expense					1.0000		\$6.3900	\$6.3900
								Y	\$0.00

01-400-5260

3	Direct Expense					1.0000		\$42.8300	\$42.8300
								Y	\$0.00

01-100-5270

4	Direct Expense					1.0000		\$94.4400	\$94.4400
								Y	\$0.00

01-400-5260

5	Direct Expense					1.0000		\$15.1600	\$15.1600
								Y	\$0.00

01-300-5260

6	Direct Expense					1.0000		\$33.5000	\$33.5000
								Y	\$0.00

01-500-5260

7	Direct Expense					1.0000		\$16.2600	\$16.2600
								Y	\$0.00

01-100-5260

8	Direct Expense					1.0000		\$58.4600	\$58.4600
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PO Number	Inv Date	Paid Out	Immediate
GL Date	Immediate GL Account	Check #	Check Date
		Due Date	Discount Date
		Bank Code	Payment Date
		Credit Card	CC Reference #
			Total Invoice

Y \$0.00

01-100-5600
Non 1099 Payments

13	WERRINGA / Andrew E Werring									INV-0129
NOV COURT	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$500.00

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				
1099 Type					

1	Direct Expense	Nov Court	1.0000	\$500.0000	\$500.0000
				Y	\$0.00

01-600-5600
Non 1099 Payments

14	KSMUNUT / Kansas Municipal Utilities									16459
2021-2022MEMDUES	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$716.00

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	21-22 Member Dues	1.0000	\$358.0000	\$358.0000
				Y	\$0.00

03-000-5110

2	Direct Expense		1.0000	\$358.0000	\$358.0000
				Y	\$0.00

04-000-5260

15	MAXWELLK / Kenneth Maxwell									120221 DL/CELL
DL/CELL REIMBURSE	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$33.75

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	CDL Test	1.0000	\$13.7500	\$13.7500
				Y	\$0.00

01-300-5340

2	Direct Expense	Cellphone Dec	1.0000	\$20.0000	\$20.0000
				Y	\$0.00

01-100-5050

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Tr. #	Vendor	Credit Card Vendor	Invoice #
PO Number	Inv Date	Paid Out	Immediate
GL Date	Immediate GL Account	Check #	Check Date
		Due Date	Discount Date
		Bank Code	Payment Date
		Total Invoice	

16	BMCCOY / Bill McCoy									2021 DEC CELL
DEC CELLPHONE	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$30.00

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	Dec Cellphone	1.0000	\$30.0000	\$30.0000
				Y	\$0.00

01-100-5050

17	CSPENCER / Chad Spencer									DEC2021 CELL
2021 CELL REIM	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$20.00

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	Dec Cell Reimburse	1.0000	\$20.0000	\$20.0000
				Y	\$0.00

01-100-5050

18	WEISHAARC / Chris Weishaar									2021CELLPHONE
DEC 2021 CELL	12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021				N						\$30.00

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	Dec 2021 Cellphone	1.0000	\$30.0000	\$30.0000
				Y	\$0.00

01-100-5050

19	VISA / Visa									NOV21 VISA
ACH NOV21 VISA	12/16/2021	N	Y	ACHNOV21VISA	12/16/2021	12/16/2021	12/16/2021	KSB		\$0.00
12/16/2021				N						\$1,341.44

Line	Type	Desc/Inv Stock/Alloc	Quantity Bought	Cost Per Unit	Line Extension
Inv/Alloc Desc	Serial Number	Discount	Discount Amt	Exp Date	
GL Expense Account	GL Prepaid Account				

1	Direct Expense	Admin	1.0000	\$32.8200	\$32.8200
				Y	\$0.00

01-100-5290

2	Direct Expense	"	1.0000	\$47.7200	\$47.7200
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City of Valley Falls (VFCITY)

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Tr. #	Vendor	Inv Date	Paid Out	Immediate	Credit Card Vendor	Check #	Check Date	Due Date	Discount Date	Bank Code	Invoice #
PO Number		Immediate GL Account			Check #	Check Date	Due Date	Discount Date	Bank Code		Discount
GL Date					Credit Card	CC Reference #		Payment Date			Total Invoice
								Y			\$0.00
01-100-5320											
3	Direct Expense	Admin					1.0000		\$22.4100		\$22.4100
								Y			\$0.00
01-100-5280											
4	Direct Expense	Travel/Training					1.0000		\$519.8200		\$519.8200
								Y			\$0.00
01-100-5330											
5	Direct Expense	software costs					1.0000		\$128.9900		\$128.9900
								Y			\$0.00
01-100-5320											
6	Direct Expense	Supplies					1.0000		\$16.1300		\$16.1300
								Y			\$0.00
01-100-5320											
7	Direct Expense	Lightbulbs					1.0000		\$15.9900		\$15.9900
								Y			\$0.00
03-000-5260											
8	Direct Expense	Pump					1.0000		\$245.9200		\$245.9200
								Y			\$0.00
03-000-5270											
9	Direct Expense	gloves					1.0000		\$37.2300		\$37.2300
								Y			\$0.00
04-000-5320											
10	Direct Expense	postage					1.0000		\$69.2500		\$69.2500
								Y			\$0.00
03-000-5280											
11	Direct Expense	Halloween Candy					1.0000		\$205.1600		\$205.1600
								Y			\$0.00
01-200-5260											
<hr/>											
20	TBSELECTRONIC / TBS Electronics, Inc.										00112903
BELT CLIPS		12/15/2021	N	Y	Not Yet Assigned	12/15/2021	12/15/2021	12/15/2021	KSB		\$0.00
12/15/2021					N						\$36.00
Line	Type	Desc/Inv Stock/Alloc				Quantity Bought		Cost Per Unit		Line Extension	
	Inv/Alloc Desc					Serial Number		Discount		Discount Amt	
GL Expense Account						GL Prepaid Account				Exp Date	
<hr/>											
1	Direct Expense	Belt Clips					3.0000		\$12.0000		\$36.0000



City of
VALLEY FALLS

Incorporated May 17, 1869

PUBLIC COMMENT POLICY

This is a business meeting of the governing body for the City of Valley Falls. We strive to run a smooth and efficient meeting.

Public Comment is limited to 3 minutes per person. Speakers shall state their name and address. This is intended for citizens to express their views. City Council Members will not engage in dialogue with the speaker. Belligerent, rude, and offensive speakers will be stopped immediately. Citizen should reach out to City Council Members to have personal discussion of their concerns outside of City Council Meetings.

Any comment for agenda items shall be taken only during the specific agenda item. All questions posed during public forum should be answered within the specific agenda item by any City Council Member or followed up as needed by staff in a timely manner during regular business hours following the meeting.

Citizens desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting & shall provide name and address, and the purpose or nature of the request. This request should be received by the City Administrator before Friday at noon preceding the meeting. No action or formal comment will be taken on such request at the council meeting. Staff will follow up in a timely manner during regular business hours following the meeting.

Ordering Document | SimpleCity Fund Accounting + HR Hub + FrontDesk Standard

City of Valley Falls KS

417 Broadway
Valley Falls, KS 66088

Audree Aguilera

City Administrator
cityadmin@valleyfalls.org
785-945-6612, Ext 2

Reference: 20211213-125456258

Quote created: December 13, 2021
Quote expires: December 31, 2021
Quote created by: Tyson Larson
tyson@gworks.com
+1 (402) 999-0268

Chris Weishaar

City Clerk
cityclerk@valleyfalls.org
785-945-6612, Ext 1

Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
SimpleCity Fund Accounting Core Standard - Fresh Start Module Implementation - Accounts Payable, Bank Reconciliation, & General Ledger	2500CSFS	1	\$9,680.00	\$9,680.00
SimpleCity Fund Accounting Core Standard - Annual Fee Annual License & Product Support Agreement Fee	2500CSFS A	1	\$1,920.00 / year	\$1,920.00 / year for 1 year
General Ledger Set up and Chart of Accounts Conversion General Ledger Set-Up including converting your Chart of Accounts (COA) to gWorks' software and entering your Budget and Year-To-Date amounts. COA Conversion includes normalizing the COA to the		1	\$0.00	\$0.00

Unified COA guidelines for the Client's state or to a 3-3-4 format, rationalizing accounts to reduce duplicates, and eliminating Line Accounts/Objects that the Client identifies for elimination. gWorks identifying accounts to eliminate or gWorks setting up more than 4 checking accounts within the software is beyond the scope of a COA conversion and is billable at gWorks current hourly rate.

Onboarding Plus - New HR Hub Clients Onboarding Plus Services for New Client to HR Hub. See https://www.gworks.com/solutions/hr-hub/	HR-PlusN	1	\$5,000.00	\$4,000.00 after \$1,000.00 discount
HR Hub Base Fee - Annual Subscription Annual Base Subscription for HR Hub	HR-Base	1	\$420.00 / year	\$420.00 / year for 1 year
HR Hub Standard - Annual Subscription Annual Subscription for HR Hub Standard for 9 employees	HR-SA	1	\$1,440.00 / year	\$1,440.00 / year for 1 year
HR Hub Standard - Seasonal Usage Usage Fees for 38 HR Standard Seasonal Employees for 280 of Payroll Runs	HR-SSU	1	\$1,400.00 / year	\$1,400.00 / year
Utility Billing - Implementation Fresh Start Implementation: Set up all Utility Billing parameters including your services, rate tables, tax tables, penalty tables, and forms. (Client is responsible for inputting customer/account data).	UB2500	1	\$3,300.00	\$3,300.00
Utility Billing - Annual Fee Annual License & Product Support Fee for Utility Billing	UB2500A	1	\$1,200.00 / year	\$1,200.00 / year for 1 year
Meter Reader - Implementation	MR2500	1	\$3,000.00	\$3,000.00

Module Implementation

Meter Reader - Annual Fee Annual License & Product Support Agreement Fee	MR2500A	1	\$900.00 / year	\$900.00 / year for 1 year
Receipt Management - Implementation Module Implementation	RM2500	1	\$1,500.00	\$1,500.00



Agreement Fee

Epson Cash Receipt Printer Epson TM-U675 Cash Receipt Printer with 10 foot cable & power supply (includes shipping and remote help making sure the printer is working with SimpleCity)	TMU675	1	\$849.00	\$849.00
FrontDesk Standard - Professional Onboarding Professional Onboarding of FrontDesk Standard	FDS-PO	1	\$3,000.00	\$1,800.00 after \$1,200.00 discount
FrontDesk Standard - Annual Subscription Annual Subscription for FrontDesk Standard: 200 Public Users	FDS-A	1	\$1,560.00 / year	\$1,560.00 / year for 1 year
iDrive Backup Service Annual subscription for iDrive backup service.	IDRIVE	1	\$150.00 / year	\$150.00 / year for 1 year

Subtotals

Annual subtotal				\$9,890.00
One-time subtotal				\$24,129.00 after \$2,200.00 discount

Total \$34,019.00

Purchase Terms

Upon signature of the parties, this Order is a legally enforceable agreement.

This Order shall be in effect as of the last date in the signature boxes below ("Effective Date") and shall continue until the end of the term of the last Service in this Order, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement. A Service set forth above shall be in effect from the Effective Date and shall continue for the initial term specified herein for such Service, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement. Web-based Services and Desktop Services terms are one-year in length from January 1 - December 31 ("Calendar Year"). If this Effective Date is within a Calendar Year, the initial term prorates from the Effective Date month to the end of the Calendar Year. Upon expiration of the initial term of the applicable Web-based or Desktop Service, such Service will automatically renew for additional successive renewal periods of a one-year in term length aligned to the Calendar Year for such Service, unless earlier terminated in accordance with the express termination rights set forth in this Order, if any, and the Master Services Agreement or unless either party provides the other party written notice of non-renewal no less than thirty (30) days prior to the end of the then-current initial term or renewal term for such Service.

Upon termination or expiration of a Service: (a) Client shall immediately pay all outstanding amounts it owes to gWorks for such Service as set forth in the table above; (b) Client shall immediately cease using such Service; (c) gWorks may take steps to change, remove, or otherwise block Client's access to such Service; and (d) upon payment in full of all fees owed to it, gWorks shall deliver to Client any Deliverables related to such Service, in their current form as of the effective date of termination or expiration, along with all documentation, Specifications, and Client Materials in gWorks' possession related to such Service. Annual fees are nonrefundable. Notwithstanding the above, if, within thirty (30) days after the termination of a Service data export is requested by Client, gWorks shall export such data files to Client, and such services will be charged at gWorks then-standard rates. No termination or expiration of a Service, this Order, or the Master Services Agreement will affect Client's obligation to pay all amounts set forth in the table above.

Fees for all one-time Implementation or Professional Onboarding or Professional Services and fees for all Web-based Services and Desktop Services are due and payable as follows:

- Annual fees are payable in full or prorated based from January 2022 for the first year. For subsequent terms, the annual subscription, license, and product support fees (collectively, "annual fees") are due before or by the start of the Calendar Year term thereafter.
- 100% of Professional Services are due on the Effective Date of this Order.

Any Professional Services not defined in this Ordering Document are billable at gWorks' current hourly billable rate, or at gWorks sole discretion may be a separate Ordering Document of defined Services. Onsite service requests are billable at gWorks' current hourly billable rate with a minimum of eight (8) hours. One-time complimentary remote, web-based training is included with each Desktop Service within 15 days of software implementation. If the Client does not complete this complimentary training within 15 days, the training will be billable at gWorks' current hourly billable rate. Complimentary training will not exceed 2 hours per Desktop Service, or as set forth at gWorks sole discretion.

This Order, including the then-current Master Services Agreement & Terms of Service and Privacy Policy, and all agreements, policies, and documents incorporated herein, contains the entire agreement of the parties with respect to the subject matter hereof and shall supersede any and all prior or contemporaneous discussions, negotiations, agreements, or understandings between the parties, whether written or oral, regarding the subject matter hereof.

This Order may be executed in one or more counterparts, each of which will be deemed to be an original copy of this Order, and all of which, when taken together, will be deemed to constitute one and the same agreement. This Order may be executed and delivered via facsimile, electronic mail, or other electronic transmission methods (including pdf or any electronic signature complying with the U.S. federal ESIGN Act of 2000), and the execution and delivery of this Order by such methods shall be deemed to be valid and effective for all purposes.

This Order is subject to the agreements, policies, and documents set forth below, all of which are incorporated herein by reference. By signing this Order, the Client expressly agrees to all terms and conditions in the agreements, policies, and documents set forth below.

- Master Services Agreement & Terms of Service: <https://www.gworks.com/g2msatos/>
- Privacy Policy: <https://www.gworks.com/privacy-policy/>

By signing this Order, the individual signing on behalf of Client certifies and warrants that they are authorized to sign on behalf of the Client, agree to the terms of this Order and any documents incorporated herein and that, upon their signature, this Order and any documents incorporated herein will become the legally binding agreement of the Client.

Signature

Signature

Date

Printed name

Countersignature

Signature

Date

Printed name

Questions? Contact me



Tyson Larson
tyson@gworks.com
+1 (402) 999-0268

gWorks

3905 S 148th St, Ste 200

Omaha, NE 68144

USA

Download quote

Print quote

< Sam's Post



Sam Ramz ▶ Police Extra Job Vehicles for Sale

Dec 6 · 📷

2013 Chevy Tahoe Police Package. Black/White, Equipped with a 5.3 v8 with only 84k miles. Runs and drives great. Cold Ac / hot heat. 75% tread on tires. Storage box/container in cargo area. Captain chairs for the second row. Emergency lights red/blues, center console, laptop stand, siren and working spotlight. Police impressions remain on doors. \$14000 or best offer, if its still listed its still available. Title in hand. Houston Tx

👍 You and 21 others

2 Comments

👍 Like

💬 Comment

< Sam's Post



Phone: (773) 235-6500
Email: sales@chicagomotors.com



2553 W. Chicago Ave
Chicago, IL 60622

< Back to Inventory

2016 Ford Explorer Police AWD



Photo Viewer
51 Images

Price **\$15,995**



 Engine	3.7L V6 DOHC 24V
 Transmission	6-SPEED AUTOMATIC
 Drive	AWD
 VIN	1FM5K8AR8GGC73535
 Mileage	79,226
 Exterior	SILVER
 Interior	BLACK
 Stock NO	R-6989
 Fuel economy	

Comments

Vehicle History

 Accident Reported

 CARFAX 1-Owner

 Service History

 Government Use



Features

Inquire about this vehicle

Vehicle interested in: **2016 Ford Explorer Police AWD**

If you have questions about this vehicle, please enter them below.

First name:

Last name:

Email:

Phone:

Message:

Phone (773) 235-6500
Email sales@chicagomotors.com



2553 W. Chicago Ave
Chicago, IL 60622

< Back to Inventory

2017 Ford Explorer Police AWD



Photo Viewer
52 Images

Price **\$16,995**



 Engine	3.7L V6 DOHC 24V
 Transmission	6-SPEED AUTOMATIC
 Drive	AWD
 VIN	1FM5K8AR4HGD22330
 Mileage	83,675
 Exterior	BLACK
 Interior	BLACK
 Stock NO	R-7037
 Fuel economy	

Comments

Vehicle History

 No Accident or Damage Reported

 CARFAX 1-Owner



 Service History

 Government Use

Features

Inquire about this vehicle

Vehicle interested in: **2017 Ford Explorer Police AWD**

If you have questions about this vehicle, please enter them below.

First name:

Last name:

Email:

Phone:

Message:

Joe Watt Police Cars

OKLAHOMA

2019 Ford Police Interceptor Utility AWD



Price

\$23,500

Contact Us

Trade Your Unit

Joe Watt Police Cars

📍 VIEW ON GOOGLE MAP
CONTACT US

2019 Ford Police Interceptor Utility

White / Blue
SUV, 4 Doors, AWD,
Vin: 1FM5K8AR7KGA32171
Stock: A32171
57,251 Miles
Engine: 3.7L 300.0hp, Automatic Transmission

City MPG

16.00



Hwy MPG

21.00

Actual mileage may vary

Vehicle Description

COMING SOON 2019 AWD WHITE 57 K NICE UNIT

Standard equipment

MECHANICAL

- 3.65 Axle Ratio
- GVWR: 6,300 lbs



KANSAS HIGHWAY PATROL

Kansas Highway Patrol

Fleet Sales

930 NE Strait Ave.
Topeka, KS 66616
(785) 296-8535
Fax (785) 368-6459

Agency	City of Valley Falls	Invoice #:	Temporary
Address	417 Broadway Street	Date:	11/17/2021
City	Valley Falls	State	KS
		Zip	66088
Phone	785-945-3434	Email	
		Attn:	

Model Year	Description	Unit #	Qty	Unit Price	Total
2020	Dodge Durango Pursuit AWD 5.7 8 spd AT Remote start, Uconnect 4 Bluetooth, heated power mirrors, LED spotlamp & automatic temp control, Havis console & alloy wheels.	20-712	1	\$27,750.00	\$27,750.00
	*Used Interior Lights		1	\$600.00	\$600.00
	*Used Siren System		1	\$400.00	\$400.00
	*Used Gun Lock		1	\$250.00	\$250.00
	Color: Silver				
	VIN:1C45DJFT5LC301869				
	Mileage:49500				
					\$29,000.00
					\$29,000.00

Purchasers Signature

Date

Please Make Checks Payable To: Kansas Highway Patrol Car Fund
All Vehicles Must Be Picked Up In Topeka
Please pay from this invoice. No statement will be mailed



KA-COMM, INC

2321 Sky-Vue Lane
 Manhattan, KS 66502
 (785) 776-8177 Ext. 115
 (785) 776-6434 Fax
 www.ka-comminc.com
 rmeierhoff@ka-comminc.com

Quote

Date	Quote #
12/13/2021	24433

Customer:
VALLEY FALLS POLICE DEPT. CHIEF BRANDON BINES 417 BROADWAY ST VALLEY FALLS, KS 66088

Item	Description	Qty	Cost	Total	P.O. No.	Terms	Rep	Freight Charges
						Due on receipt	RJM	FOB
SIFMJS-XXXX	SIFMJS-XXXX, SPECTRULUX FRONT WINDSHIELD ILS, DUAL-COLOR, CENTER-FOCUSED, W/ TD FLOOD FEATURE ***SP-SLICK21***	1	744.00	744.00				
PF200S17B	PF200S17B, SIREN LIGHT/REMOTE SURFACE MOUNT CONTROLLER WITH 17 PUSH BUTTONS AND SLIDE SWITCH. INCLUDES PF200S17B, ES100C, AND ESB BRACKET KIT. ***SP-SLICK21***	1	900.00	900.00				
EL3PH08A00J	EL3PH08A00J, ULTRALITE Plus 8 MODULE INTERIOR LED LIGHTBAR W/ UNIVERSAL L-BRACKETS & 14 ft CABLE - RED/BLUE	1	385.50	385.50				
ENT2B3J	ENT2B3J, INTERSECTOR UNDER MIRROR RED/BLUE ***MIRROR LIGHTS***	2	187.75	375.50				
EMPS1SLS3J	EMPS1SLS3J, MPOWER 3" FASCIA LIGHT WITH STUD MOUNT, RED/BLUE ***GRILLE LIGHTS***	2	107.00	214.00				
PMP1BKDG AJ	PMP1BKDG AJ; DECK/GRILLE ADJUSTABLE BRACKET KIT FOR MPOWER 3" FASCIA LIGHT WITH STUD MOUNT - BLACK ***GRILLE LIGHTS***	2	13.00	26.00				

Thank you for your business.	Subtotal
	Sales Tax (0.0%)
	Total

Signature:

Quote is valid for 30 days!



KA-COMM, INC

2321 Sky-Vue Lane
 Manhattan, KS 66502
 (785) 776-8177 Ext. 115
 (785) 776-6434 Fax
 www.ka-comminc.com
 rmeierhoff@ka-comminc.com

Quote

Date	Quote #
12/13/2021	24433

Customer:
VALLEY FALLS POLICE DEPT. CHIEF BRANDON BINES 417 BROADWAY ST VALLEY FALLS, KS 66088

P.O. No.	Terms	Rep	Freight Charges
	Due on receipt	RJM	FOB

Item	Description	Qty	Cost	Total
EMPS1SLS3J	EMPS1SLS3J, MPOWER 3" FASCIA LIGHT WITH STUD MOUNT, RED/BLUE ***TAG LIGHTS**	2	107.00	214.00
PMP1BRK2LPV	PMP1BRK2LPV, LICENSE PLATE BRACKET, VERTICAL MOUNT FOR MPOWER 3" FASCIA LIGHT W/ STUD MOUNT - MOUNTS 2 LIGHTS, ONE ON EACH SIDE OF THE LICENSE PLATE	1	33.00	33.00

Thank you for your business.	Subtotal	\$2,892.00
	Sales Tax (0.0%)	\$0.00
	Total	\$2,892.00

Signature: _____

Quote is valid for 30 days!



Axon Enterprise, Inc.
 17800 N 85th St.
 Scottsdale, Arizona 85255
 United States
 VAT: 86-0741227
 Domestic: (800) 978-2737
 International: +1.800.978.2737

Q-356831-44524.765MP

Issued: 11/24/2021

Quote Expiration: 12/31/2021

EST Contract Start Date: 02/01/2022

Account Number: 448249

Payment Terms: N30

Delivery Method: Fedex - Ground

SHIP TO	BILL TO
Business;Delivery;Invoice-417 Broadway St 417 Broadway St Valley Falls, KS 66088-1303 USA	Valley Falls Police Department- KS 417 Broadway St Valley Falls, KS 66088-1303 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Matthew Pulido Phone: Email: mpulido@axon.com Fax:	Brandon Bines Phone: Email: Fax:

Program Length	60 Months
TOTAL COST	\$9,418.57
ESTIMATED TOTAL W/ TAX	\$9,418.57

Bundle Savings	\$4,167.91
Additional Savings	\$931.35
TOTAL SAVINGS	\$5,099.26

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Jan, 2022	\$1,883.73
Year 2	Jan, 2023	\$1,883.71
Year 3	Jan, 2024	\$1,883.71
Year 4	Jan, 2025	\$1,883.71
Year 5	Jan, 2026	\$1,883.71

Quote Details

Bundle Summary

Item	Description	QTY
T7Cert	2021 Taser 7 Certification Bundle	3

Bundle: 2021 Taser 7 Certification Bundle Quantity: 3 Start: 2/1/2022 End: 1/31/2027 Total: 9418.57 USD

Category	Item	Description	QTY
Holsters	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	3
Handle License	20248	TASER 7 EVIDENCE.COM LICENSE	3
Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	9
Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	9
Handles	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	3
Inert Cartridges	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	3
Inert Cartridges	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	3
Admin License	20248	TASER 7 EVIDENCE.COM LICENSE	1
Taser 7 Target	80087	TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1
Taser 7 Target Frame	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Training Live Cartridges	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	6
Batteries	20018	TASER 7 BATTERY PACK, TACTICAL	3
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	6
Training Halt Cartridges	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	6
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	6
Training Halt Cartridges	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	6
Duty Cartridge Replenishment Program	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT LICENSE	3

Docks	74200	TASER 7 6-BAY DOCK AND CORE	1
Dock Mount	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1
Dock Power Cord	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1
Other	80395	EXT WARRANTY, TASER 7 HANDLE	3
Other	80374	EXT WARRANTY, TASER 7 BATTERY PACK	3
Other	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

11/24/2021



Axon Enterprise, Inc.
17800 N. 85th St.
Scottsdale, AZ 85255
ecommerce@axon.com

Quote Expires on: 1/12/2022

Buyer:

Brandon Bines
chiefbines@valleyfalls.org

Bill To:

417 Broadway St
Valley Falls
KS - 66088-1303
USA

Ship To:

417 Broadway St
Valley Falls
KS - 66088-1303
USA

Quote Items:

PRODUCT	PRICE	QUANTITY	DISCOUNT	TOTAL
44205 Cartridge - X26/X26P - Training - 21ft	30.62	10	30.62	275.58
22157 X2 - Training - 25ft	40.44	10	40.44	363.96
22185 X2 - Live - 25ft	41.54	8	33.23	299.09
22012 Tactical Performance Power Magazine (TPPM)	71.06	4	28.42	255.82
80087 TASER 7 TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	150.00	1	15.00	135.00

Quote Subtotal: \$1329.45

Tax calculated at checkout. Ground shipping is no additional cost.

Thank you for being a valued Axon customer. For your convenience, continue checkout with a credit card / PO / invoice on our online store my.axon.com/buy

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City of
VALLEY FALLS

Incorporated May 17, 1869

MEMORANDUM

To: Audree Aguilera, City Administrator

From: Brandon Bines, Chief of Police



CHIEF BINES

Date: 11/24/2021

Re: Axon CEW – Taser

Ms. Aguilera, the purpose of this memorandum is to inform you of my intent of upgrading the current Axon Tasers that we currently have for the Valley Falls Police Department. We are operating “Axon Taser X2” which was manufactured and released in the year 2009. With any technology we know that computer chips and programming can be outdated and in need of an upgrade especially technology that is approximately 12 years old. The Valley Falls Police Department currently has three Taser X2 handles with a very limited amount of live / training taser cartridges. After speaking with Axon (Taser), it was determined that our warranties on all equipment is due to expire on December 31, 2021. Therefore, anything that goes wrong with the functionality of the devices will be an extra expense along with the expense of purchasing taser cartridges that have been deployed.

Upon further research with Axon (Taser) we have been given a quote for the purchase of 3 new Taser 7 devices which includes the following:

3 T7 Certification (Meaning this bundle includes all the cartridges to certify every officer every year)

(3) T7 handles

(3) Holsters

(3) Batteries

(84) Training cartridges

(12) Duty Cartridges (duty cart replenishment, means if you use in in the line of duty, we will replace it for free)

6 bay battery dock (rechargeable batteries)

(3) Warranties

(3) Evidence.com licenses



City of
VALLEY FALLS

Incorporated May 17, 1869

The price for this bundle is \$9,418.57 which is paid over the course of a five (5) year term, averaging \$1,883.71 over the next 5 years.

Program Length	60 Months
TOTAL COST	\$9,418.57
ESTIMATED TOTAL W/ TAX	\$9,418.57

Bundle Savings	\$4,167.91
Additional Savings	\$931.35
TOTAL SAVINGS	\$5,099.26

PAYMENT PLAN		
PLAN NAME	INVOICE DATE	AMOUNT DUE
Year 1	Jan, 2022	\$1,883.73
Year 2	Jan, 2023	\$1,883.71
Year 3	Jan, 2024	\$1,883.71
Year 4	Jan, 2025	\$1,883.71
Year 5	Jan, 2026	\$1,883.71

Therefore, I am requesting that we move forward with this purchase for the new tasers for FY2022. Our older Tasers will be kept in stock and passed down to part-time officers for their use.

Thank you for your consideration in this matter.

CONTRACT TO EMPLOY ATTORNEY

Agreement made this day of December 2021, between City of Valley Falls, hereinafter referred to as Client, and Leonard L. Buddenbohm, of Atchison County, Kansas, hereinafter referred to as Attorney.

SECTION ONE
PURPOSE OF EMPLOYMENT

Client has employed Attorney to represent Client for services as City Attorney as set out in the ordinances of the City of Valley Falls, except for those services City has contracted for with Andrew Werring. Specifically, services shall include, but not be limited to, regularly attending council meetings on the 1st and 3rd Wednesday of each month, prosecution of nuisance violations, consultations, preparation of ordinances and such other duties as directed by the City Administrator. Attorney shall not be considered an employee as defined by the Internal Revenue Services.

SECTION TWO
ATTORNEY'S FEES

Attorney shall be paid \$1,000 per month for said services. In addition thereto, Attorney shall be paid \$100 an hour for any actions in the District Court involving the city.

SECTION THREE
TERMINATION

Either party hereto, may unilaterally terminate this contract, without cause, by providing written notice to the other.

SECTION FOUR
INCORPORATION BY REFERENCE OF CONTRACT DOCUMENTS

This agreement comprises the entire contract between Attorney and Client.

SECTION FIVE
FILES

Attorney will retain Client's files for five years after culmination of Attorney services. If Client has not requested said files within said time, Attorney will destroy Client's files.

SECTION SIX
LAW TO GOVERN CONTRACT

The laws of the State of Kansas shall govern the construction and interpretation of this agreement.

ACCEPTANCE OF RETAINER

Attorney agrees to perform all the services herein mentioned for the compensation provided above.

IN WITNESS WHEREOF, Attorney and Client have executed this agreement on the day and year first above written.

Leonard L. Buddenbohm
Attorney

Client

Leonard L. Buddenbohm
Attorney at Law
303 S St
Atchison, Kansas 66002
913-367-5246

forms-misc/contract to employ attorney

Susan Grey, PreK - 8 Principal
Valley Falls Elementary
(785) 945-3221

Greg Morgan, 9 - 12 Principal
Valley Falls High School
(785) 945-3229

**Unified District No. 338
VALLEY FALLS PUBLIC
SCHOOLS**

700 Oak Street
Valley Falls, KS 66088
Dr. Volora Hanzlicek, Superintendent
(785) 945-3214
Fax (785) 945-6780

BOARD OF EDUCATION

Donny Smith, President
Kim Kirham, Vice President
LaVerne Clark
Georgia Hollis
Aaron Sprang
Sharon Sweeney
Tom Welsh



November 29, 2021

Dear Mayor Thomas and City Council Members:

First and foremost, We would like to thank you for the working relationship between the city and the school district. It is a blessing to have such a community and school partnership. Due to prior commitments, I can not be at your meeting on Dec. 1, so I am writing to follow up on our conversation from when I attended the last meeting and then on behalf of the board, present a request.

Ms. Aguilera and I will be working on a proposal for Safe Routes to School. The next round of funding will be for the 2024-25 school year and the call for projects will be released this summer. We have begun work in the district office identifying where each one of our students live within the city limits. Our next step will be to try and establish some priority routes. One other thing we need to start thinking about is how to improve the highway crossing. If you have ideas and input, please share with Audree. Here is the website, if you would like more information (https://www.ksdot.org/burTrafficEng/sztoolbox/Safe_Routes_to_School.asp).

The last part of this letter is a request from the USD #338 board to revisit rocking the access road that connects the south end of Fisher and Willow. In 2019, the district stopped using the access road due to the condition of the road. At that time we did not have many small children in that area and decided to establish pickups at Willow/19th and Fisher/19th. Both the board of education and the city council discussed rocking the road at that time and voted against it. We now have had a request from a parent who has a small child to start picking up on the street again. We do know that if current future students remain in this area, we will likely have more requests in the next few years. The USD #338 board is asking if the city council would please reconsider rocking the access road that connects Fisher and Willow allowing our bus to travel through this area again.

Thank you for your consideration. We look forward to our Safe Routes project and will plan to attend a meeting in the future to update you on our progress.

Respectfully,

Dr. Volora A. Hanzlicek



City of
VALLEY FALLS

Incorporated May 17, 1869

City Administrator Report
City Council December 15, 2021

- 1) Paul Bohannon resigned on December 9th.
- 2) Attended Kansas Association of City Managers Conference on December 1-3 in Atchison.
- 3) Met with Jefferson County Humane Society on December 6th.
- 4) Met with Planning & Zoning Commission on December 7th. In need of two more board members.
- 5) Work Session on December 8th.
- 6) Attended a guest for Rotary/ Lions Club Christmas Party on December 9th.
- 7) Held interviews December 9th & 13th for Police Department.
- 8) Met with USD 338 Board on December 13th.
- 9) Completed budget review.
- 10) Completed Pay Grade Scale.
- 11) Working on review and update of Job Descriptions and Personal Policies & Guidelines.
- 12) Working on the Fund Balance vs Bank balances. See attached report.
- 13) Installing Firewall at Water Plant.
- 14) Employee Christmas Casino Night Party - December 18th.

Pending Projects

CDBG Street Project - Work completed on street. Bettis still needs to level one manhole.

CDBG Sewer Project - Application Submitted. Pending approval in 2022.

American Rescue Plan Act - \$175,958.36 allocated. \$87,458.86 received 7/14/21. \$520.32 received 10/27/21.

Installation of Automatic Water Meters: 147 installed to date

Fire Insurance Proceeds - \$12,675

Financials

Fund Balances As Of:

Fund #	Fund Name	Previous Balance	New Balance
01	General	\$35,242.33	\$47,902.76
03	Water	\$109,610.13	\$144,063.65
04	Sewer	\$255,322.68	\$276,944.93
05	Capital Improvement	\$9,007.56	\$96,986.74
06	Street & Highway	\$111,599.68	\$92,099.68
07	Special Equipment Reserve	\$5,731.71	\$10,531.71
08	Solid Waste	\$30,945.43	\$52,442.59
09	Bond Fund	\$300,065.65	\$322,142.28

CITY OFFICE

417 Broadway • Valley Falls, Kansas 66088-1200
Phone 785-945-6612 • Fax 785-945-3341

Bank/ Fund Account Comparison

Account Type	Jayhawk #	Bank #	Date Last Updated	Bank Software	Bank Actual	Difference	Notes
CD	#1	12279	12/31/2011	\$ 91,083.20	\$ 91,083.20	\$ -	Not on online banking. Has been added.
CD	#2	12560	11/30/2016	\$ -	\$ -	\$ -	Closed. No issue
CD	#3	12579	11/30/2016	\$ -	\$ -	\$ -	\$103,366.05 uncleared on BR
CD	#4	110503	12/31/2011	\$ 68,081.68	\$ 68,081.68	\$ -	Not on online banking. Has been added.
CD	#5	110524	12/31/2011	\$ 90,182.21	\$ 90,182.21	\$ -	Not on online banking. Has been added.
CD	#6	110535	12/31/2011	\$ 69,520.22	\$ 69,520.22	\$ -	Interest rolled into General Operation Banking
CD	#7	19475 or 120971	11/30/2016	\$ 153,500.00	\$ 153,500.00	\$ -	Not on online banking. Has been added.
CD	#8	21565	8/6/2019	\$ 169,656.35	\$ 171,997.07	\$ (2,340.72)	Interest Income not entered since 2019
PBC	PBC	PBC	1/29/2021	\$ 9,083.14	\$ 9,908.89	\$ (825.75)	Interest Income not entered since 1/29/21
Money Market	Money Market	Money Market					Rolled over into General Op Interest Bearing Checking
		Swimming Pool		\$ -	\$ 5,429.10	\$ (5,429.10)	Not on Jayhawk. This money should also be tracked.
General Op	General Op	21393	11/30/2021	\$ 357,324.54	\$ 417,235.27	\$ (59,910.73)	Finish Bank Rec for Nov + Current Deposits then compare

Total	\$ 1,008,431.34	\$ 1,076,937.64	\$ (68,506.30)
Fund Balance	\$ 1,009,908.15		
Difference	\$ 1,476.81		

These three should match.



City of
VALLEY FALLS

Incorporated May 17, 1869

Public Works Report
December 15, 2021

Streets:

Bettis has finished the mulberry street project and it looks like they did a good job
Working on getting street name signs repainted

Water:

Got 12 meters installed since last report

Sewers:

Spent 3 days working on lagoon area to get in compliance with KDHE
Going to get bids on tree removal and getting fence replaced
Got the lagoon area mowed as much as we can
Got new signage to put up once fence is repaired/replaced for KDHE compliance

Parks :

Cut trees out of ditch line and off of pond dam on Oak St

General:

Kenneth has passed the written portion of his CDL



VALLEY FALLS POLICE



★ BRANDON W. BINES ★
CHIEF OF POLICE

Council Meeting 12/15/2021

Returned back from Hostage Negotiation / Crisis Intervention Training. I will be reaching out to the neighboring jurisdictions to see if we can offer our services to them in return for theirs in these types of situations should they ever arise.

- Placed adds on Facebook / Indeed.com for part-time Police Officer / Part-time Detective positions
- 4 Applications for Police Officer / Detective positions have been received, conducted interviews 12/9/21 will begin backgrounds.
- FT Police Officer position Open due to Officer Bohannon resigning
- Officer Davidson on track to attend academy Jan 3, 2022.
- Writing Policies and Procedures (some have been sent to attorneys for review)
- Due to being short staffed, I have been needing to increase the amount of admin work (writing policies, setting up interviews, starting backgrounds, looking for other patrol vehicles, fixing bugs in RMS, sending reports to KBI, reports to KLETC, etc.) however I am still conducting patrols, answering calls, and conducting traffic stops.
- Patrol Vehicle Options:
- KHP - \$29,000
- Vehicle leases – Non until 2023
- **Chicago Motor Inc:**
- 2016 Ford Explorer \$15,995.00 with 79,226 miles with no equipment
- 2017 Ford Explorer \$16,995.00 with 83,675 miles with no equipment
- **Joe Watt Oklahoma vehicle**
- 2019 Ford Explorer \$23,500 with 57,251 miles with no equipment
- KA-COMM Quote for Lights / Sirens - \$2,892.00 without center console
- Waiting on additional quote for center console (needed for laptop stand and to house equipment)
- Unmarked Vehicle
- Investigations Ongoing

“SERVING THE CITIZENS WHERE WE LIVE,
PROTECTING THE COMMUNITY, WE LOVE”

417 BROADWAY STREET, VALLEY FALLS, KANSAS 66088

TELEPHONE (785) 945- 3434

WWW.VALLEYFALLSPOLICE.ORG

- Met with City Administrator & Jefferson County Humane Society – working on getting contract put in place.

EXECUTIVE SESSION MOTIONS

I move the city council recess into executive session to discuss an individual employee's performance pursuant to the **non-elected personnel** matter exception, K.S.A. 75-4319 (b) (1) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss **Attorney – Client privilege** matter exception, K.S.A. 75-4319(b)(2) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **employer-employee negotiations** matter exception, K.S.A. 75-4319(b) (3) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to preliminary discuss **property acquisition** matter exception, K.S.A. 75-4319(b)(6) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

I move the city council recess into executive session to discuss data relating to **financial affairs or trade secrets** of corporations, partnerships, trusts, and individual proprietorships pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(4) to include: (people to participate besides governing body.) The open meeting will resume in the city council room at ____PM.

K.S.A. 75-4319. Closed or executive meetings; conditions; authorized subjects for discussion; binding action prohibited; certain documents identified in meetings not subject to disclosure. (a) Upon formal motion made, seconded and carried, all bodies and agencies subject to the open meetings act may recess, but not adjourn, open meetings for closed or executive meetings. Any motion to recess for a closed or executive meeting shall include a statement of (1) the justification for closing the meeting, (2) the subjects to be discussed during the closed or executive meeting and (3) the time and place at which the open meeting shall resume. Such motion, including the required statement, shall be recorded in the minutes of the meeting and shall be maintained as a part of the permanent records of the body or agency. Discussion during the closed or executive meeting shall be limited to those subjects stated in the motion.

(b) No subjects shall be discussed at any closed or executive meeting, except the following:

(1) Personnel matters of nonelected personnel;

(2) consultation with an attorney for the body or agency which would be deemed privileged in the attorney-client relationship;

(3) matters relating to employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency;

(4) confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts, and individual proprietorships;

(5) matters relating to actions adversely or favorably affecting a person as a student, patient or resident of a public institution, except that any such person shall have the right to a public hearing if requested by the person;

(6) preliminary discussions relating to the acquisition of real property;