

## CITY OF VALLEY FALLS

### Open Meeting

April 1, 2020

### Open Meeting

The meeting was called to order by Mayor Lucy Thomas. Council members present were Mike Glissman, Connie Fridley, Gary McKnight, Salih Doughramaji, and Jennifer Ingraham. Others present were Kevin Gardner, Ammon Taylor, and Clarke Davis.

The minutes from the March 4, 2020 meeting were presented. Gary moved to approve. Salih seconded the motion. Motion carried. 5-0

### **Petitions, Proclamations, Request, Complaints, Visitors, Etc.:**

#### **Public Comments:**

#### **Committee Reports:**

**Administrative:** Written report presented.

\*The annual 2019 audit is wrapping up. Harold will present his report to the Council sometime in May.

\*The Council tours continue as Joe sets up time individually to tour City owned buildings.

**Water/Sewer:** Chad has been pulling pumps frequently at the sewer pumps. He would like to ask that people only flush toilet paper. They are finding items like towels, wipes, and sheets being flushed and it plugging up our pumps. It also helps to not mow the grass clippings into the streets as for this can clog our system up as well. Joe would like to look into the Ordinance pertaining to this for future review as we enter the spring and summer season.

\*Joe and Chad have started some conversations with Alex at PEC on some analysis that will need to be done for grant sources.

**Streets/Alleys:** Chad is waiting for the weather to warm up a bit more to start asphalt patching.

\*Advertisement for summer help has been put on hold.

**Parks/Pool:** There was a short discussion on what the Council felt about closing the park temporarily through COVID-19 social distancing. KDHE has given their recommendation to surrounding Municipalities. It was decided to move the picnic tables and to post signs stating the City does not recommend playing on shared equipment since the corona virus can be transferred from contact of infected surfaces.

#### **Fire board:**

**Police:** Marcus was absent. His report is on the website. The monthly court has been put on hold and has been postponed to May.

#### **Health Code:**

#### **VFEDC:**

**Swimming Pool:** The swimming pool season has been put on hold for now.

Discussions will continue and direction will be given from KDHE.

**Old Business:** 281 Maple Property: Two bids were presented for the demolition of 281 Maple Street. All inspections and testing for asbestos have been completed. Patriot Abatement was \$18,000. Marty Grist Demolition was \$6,500. Salih moves to accept the bid from Marty Grist Demolition pending a reference check with KDHE and checking with the provided references in the bid. Jennifer seconds the motion. Motion carried 5-0.

HACH Service Agreement: Chad presented a bid in the amount of \$3862.00 for an annual contract with HACH that would include replacement parts and updates to the water plant annually. This service

was canceled and monitored by previous staff. Chad has had to call them for assistance recently and has had to replace some parts at a higher cost so he feels an annual contract would be beneficial. The first time HACH comes out it will be at a higher cost of \$5,336.52 to get things updated and back in order. After this year the cost goes back down annually to \$3,862.00. Gary moves to approve. Mike seconds the motion. Motion carried 5-0.

Kansas Gas Service: Both parties that are building at the Barnes Subdivision No 3 are interested in gas service. In talking with KGS staff, there would be 8 lots that would have the option of gas service. There would be no upfront cost to the City. After seven years if there is any lots that are not developed or connected the City would cover \$1,500 per undeveloped lot. Gary moves to approve. Salih seconds the motion. Motion carried 5-0.

**New Business:** EMC Insurance annual renewal: The annual EMC insurance cost is \$38,074.00. There was an increase due to adding the bobcat, new police vehicle, and the required extra liability on the water plant. Mike moves to approve. Gary seconds the motion. Motion carried 5-0.

Solid Waste Trash Bids: There were bids opened by City staff on March 18<sup>th</sup> due to the Council meeting being canceled. There was a bid from Waste Management and Orion Trash Service. The Council has had time to review side by side comparison.

**Waste Management:** The residential cost (yr#1) \$18.77 including recycle, (yr#2) \$19.36 including recycle, and (yr#3) \$19.96 including recycle. This is for citizens all having uniform carts and a community recycle bin. Commercial prices and clean up dumpsters were reviewed.

**Orion Trash Service:** The residential cost is \$19.72 for all three years. This is for customers having all uniform provided carts and a community recycle bin. Commercial prices and clean up dumpsters were reviewed.

After review the overage cost with Waste Management was discussed. The Council would like to consider this item waved from the contract. Ammon Taylor spoke to this and stated that Waste Management could look into waving this item, but to keep a 3 strike and your charged type service. This would be in an effort keep the volume monitored on these commercial accounts.

\*Salih moves to approve the bid from Waste Management pending attorney/admin review. Connie seconds the motion. Motion carried 5-0.

GAP Waiver Resolution: Each year a Resolution is passed as a requirement of our annual audit. Resolution 2-2020 GAP waiver was presented to the Council. Gary moves to approve. Jennifer seconds the motion. Motion carried 5-0.

Resolution 3-2020 GAP waiver was presented. Mike moves to approve. Gary seconds the motion. Motion carried. 5-0.

KDHE/Sewer Operator License: The opportunity for Chad Jepson to take his sewer test has been canceled indefinitely due to the COVID-19 quarantine. Currently Chad is working under Paul Burghart's license. Steve Prewitt, the City of Nortonville's Superintendent, has offered to assist Chad Jepson at a monthly rate of \$250 and an hourly rate of \$25 per hour while completing quarterly paperwork. Chad has started the application process with KDHE for their approval but there should be no problem setting him up. Mike moves to enter into a contract with Steve Prewitt pending KDHE approval. Gary seconds the motion. Motion carried 5-0.

Jayhawk Utility Quote: During this quarantine period Joe and April have been researching Auto Bill Pay for water bills. Jayhawk Software Company provided a quote in the amount of \$950 for set up, installation, and training of staff. This will give the utility customers the opportunity to set up

automatic bill pay and is a request City Hall gets often. Gary moves to approve. Connie seconds the motion. Motion carried. 5-0.

Appropriations Ordinance: There was a short discussion regarding an appropriations ordinance. The League of KS Municipalities recommends cities look into this. Through this period of unknown circumstance and in an effort to streamline purchases and keep business moving, an appropriations ordinance would need to be in place. Gary moves to approve the Ordinance. Jennifer seconds the motion. Motion carried 5-0.

**VOUCHERS**

The Vouchers were presented. Gary moved to approve. Connie seconded the motion. Motion carried 5-0. Each Council Member gave their official verbal approval.

**ADJOURNMENT**

Salih moved to adjourn the meeting. Mike seconds the motion. Motion carried 3-0.

APPROVED: \_\_\_\_\_  
LUCILLE THOMAS, MAYOR

ATTEST: \_\_\_\_\_  
APRIL HERBSTER, CITY CLERK