

## CITY OF VALLEY FALLS

### Open Meeting

November 1, 2017

#### Open Meeting

The meeting was called to order by Mayor Charles Stutesman. Council members present were Lucy Thomas, Connie Fridley, Tony Trower, Betsy Doughramaji (arrived during Administrator report), and Mike Hahn. Also present, Clarke Davis.

The minutes from the October 18, 2017 meeting were presented. Connie moved to approve. Mike seconded the motion. Motion carried 4-0.

#### **Petitions, Proclamations, Request, Complaints, Visitors, Etc.:**

#### **Public Comments:**

#### **Committee Reports:**

**Administrative:** Paul and Denise attended monthly new swimming pool meeting and reported that by end of November the floor of the pool would be poured and Dean Construction is waiting on the delivery of the bathhouse blocks to begin that part of the project with the plumbers and electricians involved too. Reported on April's son Eastyn's E coli situation and how it would affect the work schedule. The sick leave pool that was approved/established when Bret Frakes left was mentioned as a way for employees who have volunteered to donate (if needed) with the Council firmly supportive of all efforts to help.

**Water/Sewer:** Paul will have completed ½ of the water main at the Barnes addition No.3 by Friday, Nov. 3<sup>rd</sup>. He and Tony also looked at a problem at Brink's property from the overflow of rainwater at that point on Linn St. They felt a minimal amount of riprap could be added to where it is washing out along the fence line and eroding the bank. He also reported that the water at the RV park pads and for the bathrooms at the City Park has been shut down for the season due to the cold temperatures.

**Streets/Alleys:** The 16<sup>th</sup> Street Project is nearing substantial completion by the Nov. 7 deadline with a meeting scheduled through PEC for reviewing with all parties. Paul requested the go ahead for securing the necessary traffic signage for this area; approval to proceed.

#### **Parks/Pool:**

#### **Fire Board:**

**Police/Court:** Bronson presented an overtime report on the random nightshift coverage that was approved and the activity that resulted (see attached); this has been effective. The Chief also represented a uniform proposal for the coming year. It was discussed that this is an annual process that was previously approved. After reviewing each of the choices, it was moved by Lucy with a second from Tony for the Chief to proceed to purchase three uniforms for each of the officers at the cost of \$488.50 each, for a total department expenditure of \$1465.50.

**Health Code:** Two letters have been sent with the residents responding.

**VFEDC:** Betsy had questions from the committee concerning the County's Land Bank policy and if the City was informed in anyway when a sale involved County owned lots within the VF City limits. The City staff's confirmed that they have not been informed if the policy has been used within the City limits. She brought the First Impressions form to be signed and stated that Donny Smith being the committee member point of contact. She also mentioned Pam Anderson, the new full time JF Co Economic Development Director. City employees have been contacted from the school regarding the directional signs on Hwy 4.

**Swimming Pool:** There was discussion on concerns of available staff for the new swimming pool.

The committee has been consulting with a prior manager about the new pool, reviewing the manual

and discussing operation times and current fee schedule. By the Dec. 1 meeting the committee will present some ideas to the council and be ready to advertise for the Manager and Lifeguard positions.

**Old Business:** Marketing of the Barnes Lots: The meeting that was scheduled after the regular scheduled Council Meeting on 11/1/17 for a work session was cancelled due to other Police issues that needed attention.

Betsy moved and Connie seconded for Denise to send an invoice to Hydrolynk for \$400.00 for 2016 regarding the use of one of the City's water towers for their broadband equipment.

**New Business:** Owner secured video footage at 902 Frazier was reviewed of a sewer situation that they are questioning and wanted to discuss with the Council. Paul Burghart walked through the video and explained his research of this specific property using the maps available of the City's sewer system. He talked about how different service line attachments have been used over the years and had an example of the current 'saddle' that is used at new connections now.

Chief Campbell briefed the Council on details of a press release that was to be made. The Mayor recognized the Police Department for their diligence in recent drug related arrest activities. Mike Hahn further stated that it was accomplished in uniform with marked police cars which adds to the difficulty and makes it that much more impressive.

#### VOUCHERS

The vouchers were presented. Tony moved to approve. Lucy seconded the motion. Motion carried 5-0.

#### ADJOURNMENT

Mike moved to adjourn the meeting. Lucy seconded the motion. Motion carried 5-0.

APPROVED: \_\_\_\_\_  
CHARLES L. STUTESMAN, MAYOR

ATTEST: \_\_\_\_\_  
DENISE M STREETER, CITY ADMINISTRATOR