

## CITY OF VALLEY FALLS

### Open Meeting

November 18, 2020

### Open Meeting

The meeting was called to order by Mayor Lucy Thomas. Council members present were Salih Doughramaji, Jennifer Ingraham, Connie Fridley, Gary McKnight, and Mike Glissman. There were no others present from the public.

The minutes from the November 4, 2020 meeting were presented. Connie moved to approve. Jennifer seconded the motion. Motion carried. 5-0.

### **Petitions, Proclamations, Request, Complaints, Visitors, Etc.:**

#### **Public Comments:**

#### **Committee Reports:**

**Administrative:** City staff will be sending unpaid grass abatement invoices over to the County so that those can be added to the individual's taxes.

\*Joe has been talking with Harold our City auditor. He is making plans for his firm to complete the W2 process at the end of the year. This was a skill that Denise brought before but current staff is more comfortable having this outside entity complete this year end process for us.

**Water/Sewer:** Chad is testing some new chemicals at the water plant that could help save the City in chemical supplies.

\* There was a small hick-up in the install and purchase of the new Neptune radio read meters. The incorrect size of meter was ordered. Staff is working with the representatives to make the necessary adjustments.

**Streets/Alleys:** The bobcat's fuel system needs replaced. This problem is under warranty so there will be no cost to the City for the repairs.

#### **Parks/Pool:**

#### **Fire board:**

**Police:** There were three reports of auto burglary that took place early Monday morning. The department is working with the Sherriff's office on the case. Marcus cannot preface enough for citizens to lock their vehicles up and to not keep valuables inside.

\*The department is looking at Saturday December 12<sup>th</sup> as a tentative date for the dog tag and registration clinic.

\*Jeep is still hanging in there and running ok. There was some recent brake work done to it.

#### **Health Code:**

**VFEDC:** The Valley Falls Recommission had a public meeting on future improvements to the Doodle Bug walking trail.

#### **Swimming Pool:**

**Old Business:** Jefferson County TNR Donation: A \$500 donation was giving to the Jefferson County cat Trap Neuter & Release program that they are looking to get started.

Fireworks Ordinance: There was a draft Ordinance pertaining to the July 4<sup>th</sup> fireworks reviewed by the Council. The main change is the time of setting off the fireworks. It has been adjusted down to 10:00pm Sunday-Thursday and will remain until midnight on Friday and Saturday nights. If the 4<sup>th</sup> does fall during the week the time will be adjusted to midnight for that circumstance. The Council would like for public feed back and will look at approval for this sometime in the spring.

**New Business:** FY2020 Budget Amendment: The General Fund currently has a 12-month moving average of \$75,000. There should typically be at least three-month reserve so our 12-month moving average should be closer to \$150,000. A method to help the general fund not take such a hit each year is doing transfers of the surplus not used each year. There are a lot of Cities that do this and we have not for several years. The water and sewer fund are healthy and have a revenue stream attached to them. Joe recommends transferring \$20,000 from the sewer fund to the general fund. Salih has concerns with dipping into these two funds mostly because of the future projects we have lined out for these funds. This transfer would not be reducing the balance of the sewer fund, it would be taking the surplus not used for this year. Gary moves to approve the budget amendment and transfer and to approve this for publication of a hearing on December 16<sup>th</sup>. Jennifer seconds the motion. Motion carried 5-0.

#### **EXECUTIVE SESSION**

Gary moves to go into executive session at 7:00pm for 30minutes to discussion personnel matters of non-elected personnel to include Mayor, Council, City Attorney, and City Administrator. Connie seconds the motion. Motion carried 5-0.

The Council returned to open session at 8:30pm with no action taken.

#### **VOUCHERS**

The Vouchers were presented. Mike moved to approve. Connie seconded the motion. Motion carried 5-0.

#### **ADJOURNMENT**

Gary moved to adjourn the meeting. Connie seconds the motion. Motion carried 5-0.

APPROVED: \_\_\_\_\_  
LUCILLE THOMAS, MAYOR

ATTEST: \_\_\_\_\_  
APRIL HERBSTER, CITY CLERK